

*jump*  
to your potential



## *Your talent is in good company*

We are a Member of the Japan Tobacco International Group, an international tobacco product manufacturer. In Serbia, Japan Tobacco International started its operations in 2003, when the office for Marketing and Sales was opened in Belgrade. In May 2006 JTI acquired Senta Tobacco Industry. Branch office of JT International a.d. Senta in Belgrade - is a center for managing business of the company in the Western Balkans.

Currently, we are recruiting for a position of:

### **Operations Intern**

Based in Senta, Serbia

#### **Responsibilities:**

- Monitors the purchase of tobacco, classification of tobacco (external, internal);
- Monitors the creation of recipes for specific treatment classes (blending tobacco);
- Taking part in planning of equipment and production lines modification and improvements, in cooperation with direct supervisor;
- Monitors the quality of tobacco during processing and packing
- Participation in the process of delivery of agro materials, fumigation and export;
- Assist in the creation of instructions and procedures;
- Participation in the organization of monthly internal inventory inspections;
- Learns about applications that are used in controlling the quality of tobacco production and processing and in the treatment of tobacco and, if necessary, use them in the work.

#### **Requirements:**

- Final year student or recent graduate, Technical College or Technical University degree preferably
- Good in English and Serbian (written and spoken)
- PC literacy: MS Office
- Skills: Team player, Communication skills, Detail oriented person

#### **Additional Information**

We offer you an opportunity to develop in a friendly, dynamic and stimulating environment and international exposure, as well as learning and development opportunities.

[www.jump.jti.com](http://www.jump.jti.com)