



JAPAN FOUNDATION

Fiscal 2013-2014

The Japan Foundation

**PROGRAM
GUIDE
LINES**

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A. Introduction to the Japan Foundation

History

The Japan Foundation was established in 1972 as a special legal entity to engage in international cultural exchange, and was subsequently reorganized as an independent administrative institution in October 2003. The Japan Foundation consists of a head office located in Tokyo, a branch office in Kyoto, two Japanese-language institutes (Urawa and Kansai), and 22 overseas offices situated in 21 countries (as of August 2012).

Purpose

The purpose of the Japan Foundation is: "To contribute to a better international environment, and to the maintenance and development of harmonious foreign relationships with Japan, through deepening other nations' understanding of Japan, promoting better mutual understanding among nations, encouraging friendship and goodwill among the peoples of the world, and contributing to the world in culture and other fields through the efficient and comprehensive implementation of international cultural exchange activities." (Independent Administrative Institution Japan Foundation Law, Article 3)

Programs and Activities of the Japan Foundation

The Japan Foundation carries out programs and activities in the following three major categories:

- I Arts and Cultural Exchange
- II Japanese-Language Education Overseas
- III Japanese Studies and Intellectual Exchange

Each program within these categories supports international exchange activities by individuals and organizations. The Japan Foundation also plans and stages events, and provides on-going support for universities and other organizations overseas. Provision of information obtained through research is another activity of the Japan Foundation.

The Japan Foundation Information Center (JFIC) provides information on international cultural exchange through media such as its website (<http://www.jpf.go.jp/e/>) and the JFIC Library.

B. Instructions for Using the Program Guidelines

1. Outline of Applicable Programs

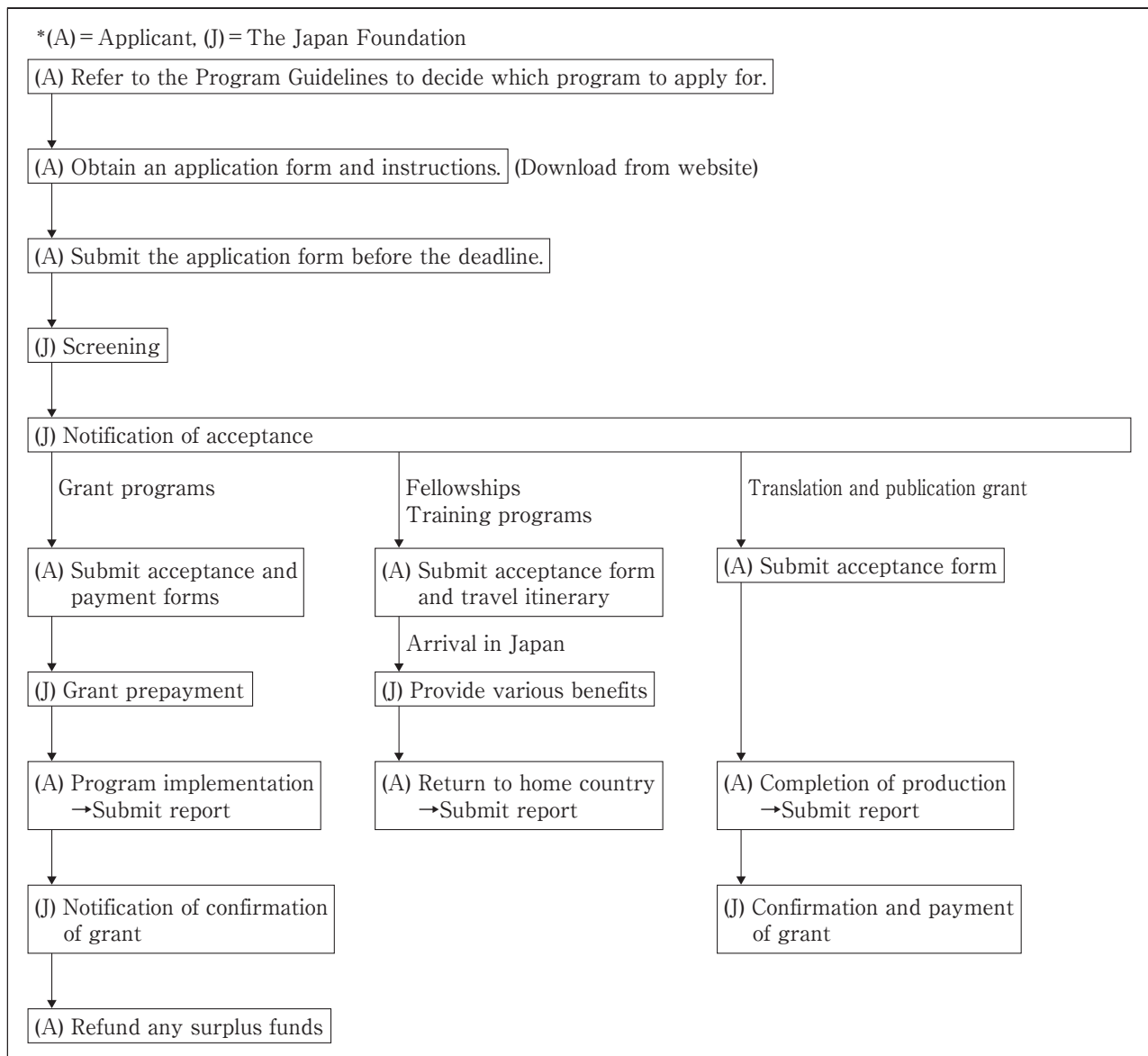
The Japan Foundation invites individuals and organizations that are planning international exchange projects to participate in programs of the Japan Foundation. Successful applicants are provided with grants, research scholarships, Japanese-language training programs, and other forms of support. A variety of programs are organized by category and objective, each with its own stipulated conditions. Anyone or any organization satisfying eligibility requirements and meeting program objectives is welcome to apply to programs. The Japan Foundation screens the applications and provides support to successful applicants.

2. Finding the Right Program

- (1) The Japan Foundation Program Guidelines for Fiscal 2013-2014 (i.e., the fiscal year from April 1, 2013, to March 31, 2014) outline the full array of the Japan Foundation's applicable programs. These guidelines are prepared to assist individuals and organizations that are planning to undertake international exchange projects in fiscal 2013-2014 to identify the relevant programs.
- (2) If you find in the Program Guidelines a program to which you wish to apply, after reading the attached instructions, please obtain the application forms, fill out the forms, and submit the application by the deadline to the office specified.

3. How to Obtain Application Forms

Applicants can obtain application forms by downloading the appropriate form(s) from the Japan Foundation website (<http://www.jpf.go.jp/e/program/index.html>). Applicants can get hardcopy format application forms at the local Japan Foundation office in the applicant's country of residence, or the nearest Embassy or Consulate-General of Japan, as outlined in section 4: "Where to Submit Application Forms."



4. Where to Submit Application Forms

- (1) Applicants located in Japan are requested to submit applications to the section in charge at the Japan Foundation domestic offices. (p. 37)
- (2) Applicants located outside Japan are requested to submit applications to the local Japan Foundation office (Refer to the list of the Japan Foundation overseas offices on p. 38 - 40). When there is no Japan Foundation office located in the applicant's country of residence, the applicant should make contact with the nearest Embassy or Consulate-General of Japan.

5. Notes

- (1) Applicants are requested to check application eligibility criteria of the programs of interest (e.g., whether the program accepts applications in Japan or outside Japan, or whether the program accepts applications from organizations or individuals). In particular, applicants intending to submit an application from outside of Japan are required to locate the appropriate office where applications should be submitted. Please contact the appropriate office by telephone or e-mail prior to submitting any application, to ensure that an applicant has identified the appropriate office to send an application, and an applicant is eligible to apply for the program being considered.
- (2) Deadlines for applications and its frequency vary among programs. Please read the details of each program outlined in the Program Guidelines.
- (3) Applicants should post the application form to ensure delivery by the closing date. If an applicant wishes to receive confirmation of receipt, please include a stamped, self-addressed postcard (blank reverse side) to be used for returning the confirmation notice.

- (4) The Japan Foundation does not accept applications submitted by e-mail, or by fax.

6. Inquiries

- (1) Prospective applicants from within Japan should contact the section in charge at Japan Foundation domestic offices (Refer to the list of offices in Japan on p. 37).
- (2) Prospective applicants from outside Japan should contact the nearest Japan Foundation office (Refer to the list of the Japan Foundation Overseas offices on p. 38 - p. 40). When there is no regional office in the applicant's country of residence, contact should be made with the nearest Embassy or Consulate-General of Japan.

C. Application Procedures and Conditions

This section focuses on explaining common procedures and conditions applicable to all programs. Please refer to the outline of each program in the following chapters. Please note, some programs require further procedures and stipulate additional conditions.

1. Conditions Common to All Programs

(1) Affiliation of Applicant (Individual or Organization)

Some programs are designed for individual applicants, while other programs are for organizations. For organizations, a voluntary organization without legal status can also apply for a program, but is requested to attach to the application form documentation certifying the establishment of the applicant's organization (e.g., Articles of Incorporation).

(2) Eligibility of the Applicant

- a) Applicants must have the capabilities necessary for implementing the planned projects.
- b) Applicants must not be commercial organizations.
- c) The receipt of grants or support from the Japan Foundation must not violate any laws, regulations, or ordinances.
- d) When applicants are organizations, applicants must have a bank account in the organization's name in order to receive grant money from the Japan Foundation.

(3) The Japan Foundation does not provide grants for:

- a) the Japanese government (including national institutions), Japanese local municipalities (including municipal schools and universities and other municipal institutions), Japanese independent administrative institutions, Japanese local independent administrative institutions, Japanese national university corporations (including national secondary schools), and lower branches of the above-mentioned organizations;
- b) Foreign governments, including their administrative organs and their embassies and consulates-general in Japan (exceptions being academic, cultural, or research institutes, such as universities and museums); and
- c) International organizations to which the Japanese government makes a financial contribution.

(4) Policy limiting support to individuals or organizations for a maximum of three consecutive years

For individuals or organizations that have continually received support from the same program for the past three fiscal years, the policy is to refrain from providing grants for a fourth fiscal year (unless the Japan Foundation believes there is a compelling reason to continue receiving ongoing support). This policy aims to avoid giving the same applicants ongoing support, and to distribute grants to as many applicants as possible. Applicants can apply for the same program for a fourth consecutive fiscal year, but should be made aware that the Japan Foundation places a lower priority on such applications.

(5) Project Categories NOT supported by the Japan Foundation

The Japan Foundation will not support:

- a) projects for religious or political purposes.
- b) projects for profit-making purposes.

2. Eligible Regions and Countries

Some programs are intended to apply to projects in specific regions or countries only. Please check the eligibility of the program you are applying for (Regarding projects in Taiwan, please refer to p 4).

3. Selection Policy

Selection policy of each program is explained in the respective program descriptions in the Program Guidelines. In addition, promoting good relations between Japan and other countries is the overriding policy of the Japan Foundation. As such, the Japan Foundation considers policy aspects when reviewing applications: regional distribution of projects, expected contribution to bilateral diplomatic relations, or to important commemorative events, etc.

4. Policy of Giving Priority to Projects Related to Commemorative Events

- (1) Applications related to the commemorative cultural events listed under a) will be given higher priority when screening

programs listed under b).

a) Selected commemorative events (tentative translation):

a. The 40th anniversary of the exchanges between Japan and ASEAN (2013)

Priority country: ASEAN 10 countries (Indonesia, Malaysia, Philippines, Singapore, Thailand, Brunei, Vietnam, Laos, Myanmar, Cambodia)

b. Commemorative events in 2014 will be found on the Japan Foundation website.

<http://www.jpf.go.jp/e/program/instruction.html>

b) List of target programs

- Grant Program for Dispatching Artists and Cultural Specialists
- Exhibitions Abroad Support Program

(2) Applicants to some programs may be asked to indicate the relevance of their projects to commemorative cultural events, including (1)-a) above, or major art festivals overseas. Applicants should specify the relevance (if any) in the application form, as this may be a matter for consideration when screening the application.

5. Examples of Projects Accepted

The Japan Foundation website (<http://www.jpf.go.jp/e/>) lists examples of projects which have been accepted in recent years.

6. Deadlines

The deadline for application and its frequency vary among programs. Applicants should ensure they have read the outline of each program in the Program Guidelines.

7. Applicants from the United States

(1) Japanese-Language Education (see p. 17 - 29)

U.S. applicants for the programs listed below should submit their applications to the Japan Foundation, Los Angeles.

- a) Graduate Program on Japanese Language and Culture (Master's Course)
- b) Advanced Training Program for Teachers of the Japanese-Language
- c) Training Program for Teachers of the Japanese-Language (Long-Term and Short-Term training)
- d) Japanese-Language Program for Specialists in Cultural and Academic Fields.

(2) Japanese Studies Fellowship Program (see p. 30)

In the U.S., individuals who fall into any of the following three categories can apply for the Japanese Studies Fellowship Program. Applicants must submit applications on-line via the website of the Japan Foundation, New York (<http://www.jfny.org/>), by no later than November 1, 2012:

- a) U.S. citizens who reside within the U.S.
- b) U.S. citizens who reside outside of the U.S. and who do not have permanent-resident status in their country of domicile; and
- c) citizens of any country who reside in the U.S. and hold U.S. permanent-resident status.

(3) Center for Global Partnership (CGP) Programs (see p. 33)

Eligibility, applying process and deadlines for CGP programs are different from those of other Japan Foundation programs. For further information, reference should also be made to "CGP Grant Program Application Guidelines".

8. Points to consider in case of grant application related to Korea

It is not permitted to receive grants from both the Japan-Korea Cultural Foundation and the Japan Foundation for the same project.

9. Points to consider in case of an application related to Taiwan

The Japan Foundation cooperates with the Interchange Association, Japan, on Taiwan Projects. The Japan Foundation will not provide support to a project if it is eligible for programs of the Interchange Association, Japan. For further information, please contact the section in charge at Japan Foundation domestic offices (p. 37) or the Interchange Association, Japan, Taipei office (p. 40) as described in application instructions of each program.

10. Other Matters

(1) Disclosure of Information

- a) Details of projects supported by the Japan Foundation (e.g., name of the applicant and project description) will be made public in the Kokusai Koryu Kikin Jigyo Jisseki (Detailed Annual Report of the Japan Foundation Activities), on the Japan Foundation's website, and in other public-relations materials.
- b) When a request for information based on the "Law Concerning the Disclosure of Information Held by Independent Administrative Institutions, Etc." (Law No. 140 of 2001), is received, materials such as submitted application forms will be disclosed (unless stipulated by law as not to be disclosed).

(2) Protection of Personal Information

a) The Japan Foundation handles personal information appropriately and in accordance with the "Law Concerning Access to Personal Information Held by Independent Administrative Institutions" (Law No. 59 of 2003). Details of the Japan Foundation's personal information protection policy can be reviewed at the following website:

<http://www.jpf.go.jp/e/privacy>

b) The Japan Foundation may in certain cases use personal information to inform recipients of grants of other Japan Foundation activities or to send recipients of grants public-relations materials, as well as for screening, implementation, and evaluation procedures of projects. Personal information such as a grantee's name, project title, and affiliation is also carried in the Detailed Annual Report of The Japan Foundation Activities, the Annual Report, on the Japan Foundation website, and in other public-relations materials. Personal information is also used to compile statistics appearing in the Annual Report. For details regarding the use of personal information in each program, please refer to each program's Application Instructions.

(3) Legal Regulations applicable to Grants from the Japan Foundation

The Japan Foundation Grant Programs are operated in accordance with relevant Japanese laws including the "Law for the Proper Execution of a Budget Relating to Subsidies" (Law. No. 179 of 1955) as specified in Article 13 of the "Independent Administrative Institution Japan Foundation Law" (Law. No. 137 of 2002).

11. List of Applicable Areas and Countries in the Japan Foundation Programs

(as of August 2012)

East Asia	People's Republic of China, Japan, Republic of Korea, Mongolia, Taiwan
Southeast Asia	Brunei, Cambodia, Indonesia, Laos, Malaysia, Myanmar, Philippines, Singapore, Thailand, Timor-Leste, Vietnam
South Asia	Bangladesh, Bhutan, India, Maldives, Nepal, Pakistan, Sri Lanka
Oceania	Australia, Cook Islands, Fiji, Kiribati, Marshall, Micronesia, Nauru, New Zealand, Palau, Papua New Guinea, Samoa, Solomon, Tonga, Tuvalu, Vanuatu
North America	Canada, United States of America
Central America	Antigua and Barbuda, The Bahamas, Barbados, Belize, Costa Rica, Cuba, Dominica, Dominican Republic, El Salvador, Grenada, Guatemala, Haiti, Honduras, Jamaica, Mexico, Nicaragua, Panama, Saint Christopher and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Trinidad and Tobago
South America	Argentina, Bolivia, Brazil, Chile, Colombia, Ecuador, Guyana, Paraguay, Peru, Suriname, Uruguay, Venezuela
Western Europe	Andorra, Austria, Belgium, Cyprus, Denmark, Finland, France, Germany, Greece, Iceland, Ireland, Italy, Liechtenstein, Luxembourg, Malta, Monaco, Netherlands, Norway, Portugal, San Marino, Spain, Sweden, Switzerland, United Kingdom, Vatican
Eastern Europe	Albania, Armenia, Azerbaijan, Belarus, Bosnia and Herzegovina, Bulgaria, Croatia, Czech Republic, Estonia, Georgia, Hungary, Kazakhstan, Kyrgyz Republic, Kosovo, Latvia, Lithuania, Former Yugoslav Republic of Macedonia, Moldova, Montenegro, Poland, Romania, Russia, Serbia, Slovakia, Slovenia, Tajikistan, Turkmenistan, Ukraine, Uzbekistan
Middle East	Afghanistan, Bahrain, Iran, Iraq, Israel, Jordan, Kuwait, Lebanon, Oman, Palestinian Interim Self-Government Authority, Qatar, Saudi Arabia, Syria, Turkey, United Arab Emirates, Yemen
North Africa	Algeria, Egypt, Libya, Morocco, Sudan, Tunisia
Africa	Angola, Benin, Botswana, Burkina Faso, Burundi, Cameroon, Cape Verde, Central Africa, Chad, Comoros, Democratic Republic of the Congo, Republic of Congo, Cote d'Ivoire, Djibouti, Equatorial Guinea, Eritrea, Ethiopia, Gabon, The Gambia, Ghana, Guinea, Guinea-Bissau, Kenya, Lesotho, Liberia, Madagascar, Malawi, Mali, Mauritania, Mauritius, Mozambique, Namibia, Niger, Nigeria, Rwanda, Sao Tome and Principe, Senegal, Seychelles, Sierra Leone, Somalia, Republic of South Africa, South Sudan, Swaziland, Tanzania, Togo, Uganda, Zambia, Zimbabwe

D. Outline of Programs Open to Applications from the Public

I Arts and Cultural Exchange

The Japan Foundation supports exchange projects between Japan and other countries in three art genre: visual arts, performing arts and audio-visual arts as well as in publications. Projects aim to introduce Japanese culture and arts that deepen the understanding of Japan overseas.

II Japanese-Language Education Overseas

The Japan Foundation supports Japanese-language education overseas with the aims of: to enhance mutual communication between Japan and other nations, to foster cross-cultural understanding, and to form a basis for deepening other nations' understanding of Japan. Programs are open to public applications and include: training programs for teachers and other specialists,

and grant programs for foreign organizations.

III Japanese Studies and Intellectual Exchange

1. Support of Japanese Studies Overseas

In order to deepen understanding of Japan in other countries and to maintain good relations between Japan and other countries, support is offered through fellowships to scholars (to conduct research in Japan) and through institutional grants.

If a Japanese studies institution or association of Japanese studies overseas requests support from the Japan Foundation, please consult with the relevant Japan Foundation overseas office or nearest Embassy or Consulate-General of Japan.

2. Promotion of Intellectual Exchange between Japan and other countries

Intellectual exchange programs (e.g., collaborative research and dialogue projects) are supported to deepen mutual understanding and to encourage intellectual contributions to contribute to solving problems confronting the world.

3. Japan Foundation Center for Global Partnership (CGP)

With the aims of promoting collaboration between Japan and the United States with the goal of fulfilling shared responsibilities and contributing to improvements of the world's welfare, CGP prioritizes in building global partnerships (e.g. grant programs for U.S. and Japanese institutions to conduct policy-oriented projects), cultivating individuals in the U.S. and Japan (e.g. fellowship program for researchers), as well as expanding and deepening the understanding of Japan in the U.S. (e.g. placing outreach coordinators in Southern and Midwestern U.S. to introduce Japan and foster interaction between Japan and the U.S.).

E. Frequently Asked Questions (FAQs)

1. Application Procedure FAQs

Single Organization Applying for Multiple Projects

Q: If an organization plans to stage multiple projects within a single fiscal year and applies to programs for each one, is it possible all applications will be accepted?

A: The Japan Foundation screens the applications and details of each project individually, and in some cases, multiple project applications are accepted from one organization.

Applying while Receiving Other Grants or Donations

Q: For a certain project, I am planning to apply for a grant from the Japan Foundation. Can I also apply for and receive a grant or donation from another organization(s) for the project ?

A: Yes, you can. The Japan Foundation encourages the applicants to seek funds from multiple sources. However, please be aware that the grant coverage of the Japan Foundation does not overlap any part of project expense(s) covered by other funding sources.

If you are applying to the Grant Program for Dispatching Artists and Cultural Specialists, please note that the Japan Foundation will not give grants to projects that receive financial support from other Japanese governmental organizations, including special legal entities and independent administrative institutions.

In case of grant application related to Korea, it is not permitted to receive grants from both the Japan-Korea Cultural Foundation and the Japan Foundation for the same project.

Receiving Ongoing Grants

Q: Is an organization or individual that has received a grant in one year eligible to apply again the following year?

A: Yes. However, please note that applicants will have to wait a set number of years before being able to apply again for a fellowship for individuals or a Japanese-language training program.

In principle, grants will not be provided to individuals or organizations that have received support as part of the same program for three consecutive fiscal years (including the current fiscal year) for a fourth consecutive fiscal year.

2. Program Selection FAQs

One Project, One Program Principle

Q: Is it possible to apply for multiple programs for a single project? By doing so, is it possible for one project to receive support from more than one Japan Foundation program?

A: No. If applicants are unsure which program to apply for, consult with the Japan Foundation office (or the nearest Embassy or Consulate-General of Japan, when there is no Japan Foundation office in your country of residence).

More FAQs can be found on the Japan Foundation website.

F. List of Programs

Program	Application Form	Eligibility		Application Deadline	Note	Page
		Area	Applicant			
I Arts and Cultural Exchange						
1 Grant Program for Dispatching Artists and Cultural Specialists				(Arts and Culture Department)		
Grant Program for Dispatching Artists and Cultural Specialists This program is designed to provide financial assistance to artists and Japanese culture specialists who conduct such cultural events overseas.	Q-DACS	Japan	Organization/ Individual	Dec. 3, 2012 and June 3, 2013		10
2 Performing Arts Japan (PAJ)				(Arts and Culture Department)		
(1) Performing Arts Japan for North America This program is designed to provide financial assistance for performances or co-productions in North America that aim to introduce Japanese performing arts to local audiences.	QH-PAJ NA	Overseas *	Organization	Oct. 22, 2012	* Canada and USA	11
(2) Performing Arts Japan for Europe This program is designed to provide financial assistance for performances or co-productions in European countries that aim to introduce Japanese performing arts to local audiences.	QU-PAJ E	Overseas *	Organization	Nov. 2, 2012	* Europe (see details on p. 12.)	11
3 Exhibitions Abroad Support Program				(Arts and Culture Department)		
Exhibitions Abroad Support Program This program is designed to provide financial support to overseas museums and art institutions which organize exhibitions introducing Japanese art and culture to audiences overseas.	Q-EAS	Overseas	Organization	Dec. 3, 2012		12
4 Support Program for Translation and Publication on Japan				(Arts and Culture Department)		
Support Program for Translation and Publication on Japan This program is designed to provide financial support to foreign publishers which conduct projects of translating and/or publishing Japanese works.	Q-TPS	Overseas (Japan *)	Organization	Nov. 19, 2012	* Japanese publishers can apply only if there is an agreement with foreign book distribution companies.	13
II Japanese-Language Education Overseas						
1 Grant Program for Japanese-Language Education Activities				(Sakura Network Section)		
Grant Program for Japanese-Language Education Activities This program aims to partially support Japanese-language education activities by targeting teachers and students of Japanese-language at institutions and organizations, in countries and regions that cannot readily access direct support from JF overseas offices.	JN-FK	Overseas *	Organization	Dec. 3, 2012	* Countries without JF overseas offices	15
2 Collaborative Program with Japanese Universities to Support Japanese-Language Education Overseas				(Sakura Network Section)		
Dispatching Abroad Program of Japanese-Language Education Interns to Overseas Partner Institutions This program is intended to support the Japanese-language education overseas through dispatching student interns who study Japanese-language education in universities and graduate schools in Japan.	JN-KR	Japan	Organization *	Dec. 3, 2012	* Only Japanese universities and graduate schools which have Japanese-language teacher training courses	16

Program	Application Form	Eligibility		Application Deadline	Note	Page
		Area	Applicant			

3 Training Programs for Leading Teachers of the Japanese-Language (Teachers Training Section of The Japan Foundation Japanese-Language Institute, Urawa)

(1) Graduate Program in Japanese Language and Culture (Master's Course) This program is designed to provide teachers of the Japanese-language abroad, who are expected to be leaders of the academic world of Japanese-language education in their own countries, with an opportunity to obtain a Master's degree in Japanese-language education.	NC-GP	Overseas	Individual	Dec. 3, 2012		17
(2) Advanced Training Program for Teachers of the Japanese-Language This Program is designed for individuals or teams of up to three persons who: • require more advanced expertise and skills as teachers of Japanese, and • have specific challenges they wish to address, or • have issues they want to resolve in the teaching of the Japanese language.	NC-AJT	Overseas	Organization	Dec. 3, 2012		18

4 Training Programs for Teachers of the Japanese-Language (Teachers Training Section of The Japan Foundation Japanese-Language Institute, Urawa)

(1) Long-Term Training Program for Foreign Teachers of the Japanese-Language This six month program is designed to provide foreign teachers of the Japanese-language who are early in their career with an opportunity to improve their Japanese-language skills and teaching methodology and to deepen their knowledge of Japan.	NC-JT	Overseas *	Organization	Dec. 3, 2012	*Except China (see details on p. 20)	20
(2) Short-Term Training Program for Foreign Teachers of the Japanese-Language This two month program is designed to provide foreign teachers of the Japanese-language, who have at least two years of experience in teaching the Japanese-language, with an opportunity to improve their Japanese-language skills and teaching methodology and to deepen their knowledge of Japan.	NC-JT	Overseas *	Organization	Dec. 3, 2012	*Except China (see details on p. 24)	22
(3) Training Program for Teachers of the Japanese-Language (for Japanese descendants) This two month program is designed to improve Japanese-language education for Japanese descendants in Central and South America, through providing their teachers with further knowledge on Japanese-language education and honing their skills.	NC-NJT	Overseas *	Organization	Dec. 3, 2012	*Central and South America (see details on p. 24)	24

5 Japanese-Language Program for Specialists (Educational Training Section of the Japan Foundation Japanese-Language Institute, Kansai)

Program for Specialists in Cultural and Academic Fields This two/six month program provides specialists (researchers, postgraduate students, librarians, museum curators, etc.) who need a good command of Japanese-language for conducting their field related work and research with an intensive residential training course of Japanese-language.	KC-G	Overseas	Individual	Dec. 3, 2012		26
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Program	Application Form	Eligibility		Application Deadline	Note	Page
		Area	Applicant			
III Japanese Studies Overseas and Intellectual Exchange						
1 Japanese Studies Overseas (Japanese Studies and Intellectual Exchange Department)						
Japan Foundation Japanese Studies Fellowship Program This program provides opportunities to conduct research in Japan by supporting preeminent foreign scholars in Japanese Studies.	RJS-FW	Overseas	Individual	Dec. 3, 2012 (except US*)	*Refer to "Applicants from the United States" on p. 4.	30
2 Intellectual Exchange (Japanese Studies and Intellectual Exchange Department)						
(1) Intellectual Exchange Conferences This program is designed to strengthen intellectual exchange between Japan and other countries and to fortify Japan's intellectual contribution in the world by supporting dialogue on regionally or globally shared issues.	RIE-RC	Japan/Overseas*	Organization	Dec. 3, 2012	*Except US	31
(2) Grant for International Exchange by Youth and Community Leaders This program is designed to support projects that promote international exchange that lead to develop human resources at the grass-roots level, and that contribute to revitalize local communities through international collaborative activities.		Japan	Organization	Dec. 3, 2012 and May 7, 2013		32
3 The Japan Foundation Center for Global Partnership (Center for Global Partnership)						
(1) CGP Grant Program This program is designed to provide financial support to non-profit organizations in either the U.S. or Japan to conduct projects that fulfill at least one of the following goals: • to strengthen US-Japan networks • to explore solutions to global and/or local issues through dialogue • to foster understanding of Japan in the United-States	—	Japan/US*	Organization	Dec. 3, 2012* *	* Applications from US and Japan only * *Prior to a full proposal, CGP requires the submission concept papers no later than Oct. 1, 2012	33
(2) Japan Outreach Initiative (JOI) This program is designed to promote understanding and awareness of Japan in regions of the United States with relatively few Japan-related activities and opportunities for exchange, and to nurture new leaders in the field of grass-roots exchange through dispatching Japanese outreach coordinators.	—	Japan/Overseas*	Individual	Jan. 7, 2013 (To The Laurasian Institution)	* Japanese individuals from Japan and overseas	35
IV Other						
(1) Granting the Use of the Name of the Japan Foundation as a Supporter This program provides support to projects that promote international cultural exchange by allowing the use of the name of the Japan Foundation as a supporter.	IC-NS	Japan/Overseas	Organization /Individual	Four weeks prior to a project beginning	General inquiries: JFIC	36
(2) Designated Donations Program Under this program, the JF receives donations from domestic corporations and individuals that are intending to support an international cultural exchange project in Japan and overseas, and then provides the amount as a grant for a designated project.	—	Japan/Overseas	Organization /Individual	Oct. 1, 2012 Feb. 1, 2013 and June 3, 2013	Section in charge: Budget and Finance Division Draft application must be submitted one month prior to the application deadlines.	36



Arts and Cultural Exchange

Application Form: **Q-DACS**

1 Grant Program for Dispatching Artists and Cultural Specialists

Section in Charge: Arts and Culture Department

This program is designed to support artists and Japanese culture specialists who conduct such cultural events (e.g., performing arts, demonstrations, lectures and workshops) overseas with the aim of introducing Japanese arts and culture.

Eligibility Applicants must be either;

- (1) Groups or individuals in arts and cultural fields which are based in Japan and which have received invitations from overseas;
- (2) Organizations and agencies that arrange and produce such projects as described above.

Eligible Projects Projects should commence on or after April 1, 2013 and must be either;

- (1) performing arts (e.g., drama, music, dance, ethnic performing arts, etc.);
- (2) lectures, workshops and demonstrations related to Japanese culture, including sports.

* The following projects are not eligible:

- a. exhibitions (see p. 12 for "Exhibitions Abroad Support Program")
- b. film screening
- c. dispatching academics to educational institutions
- d. dispatching academics to international conferences (see p. 31 for "Intellectual Exchange Conferences")

* Projects that are given grants from other governmental organizations, government-affiliated corporations, or independent administrative institutions of Japan cannot receive grants from the Japan Foundation.

* This program combines the "Grant Program for Cultural Presentation" and the "Grant Program for Overseas Performances" conducted in FY 2012. Please refer to the following website for details of past projects (in Japanese only).

<http://www.jpf.go.jp/j/culture/human/dispatch/index.html>

http://performingarts.jp/J/topics/jfsupport/kaigai_2012.html

Grant Coverage (1) International transportation costs: Part of the actual amount of the economy class airfare (or ship/train fare)

(2) Freight costs: Part of the actual amount of the airfreight /sea freight

Number of Grants for 1st Round of FY 2012

Grant Program for Cultural Presentation: 24 out of 58 applications

Grant Program for Overseas Performances: 69 out of 152 applications

Selection Policy (1) Screening will be made in line with the following criteria and decisions will be made after consulting with outside specialists:

- a. Necessity of grant from the Japan Foundation;
- b. Contents of project: past achievements, artistic quality and level, pioneering approach, future potential, sustainability and development of plan, feasibility and spillover effect, etc.;
- c. System for program implementation: progress of preparations, reasonableness of budget estimates, reliability of the local host, and cost-benefit of performance, etc.

(2) The following projects may be given relatively higher evaluation:

- a. Projects touring more than one country and city efficiently;
- b. Projects participating in important international festivals or commemorative cultural events (see p. 3);
- c. Projects promoting exchanges in countries and regions with few opportunities for cultural exchanges with Japan;
- d. Projects including cooperation through cultural programs towards post-disaster/conflict restoration.

(3) The following projects will be given lower priority:

- a. Projects of applicants who have received grants from the Japan Foundation in the same fiscal year;
- b. Projects whose effect is restricted to exchanges between specific groups/individuals;
- c. Projects focused on activities other than arts and cultural projects such as sightseeing or research activities;
- d. Projects with an extremely low number of cultural events;
- e. Projects with poorly balanced budget estimates, such as plans in which the local sponsor is responsible for very little of the costs and the applicant bears an extremely high proportion of the costs by itself.

Application Deadlines

- (1) 1st Round: December 3, 2012 (for projects which take place between April 1, 2013 and March 31, 2014)
- (2) 2nd Round: June 3, 2013 (for projects which take place between October 1, 2013 and September 30, 2014)

Notification of Results

- (1) 1st Round: Late March 2013
- (2) 2nd Round: Early September 2013

Application Form: **QH-PAJ NA**

2-(1) Performing Arts Japan ("PAJ") for North America

Section in Charge: Americas section of Arts and Culture Department
Acceptance of Application Forms: the Japan Foundation, New York/Toronto

This program is designed to provide financial assistance for performances or co-productions in North America that aim to introduce Japanese performing arts to local audiences.

The primary objectives of PAJ for North America are:

- (1) To promote opportunities for North American non-profit art presenters to introduce Japanese performing arts to a broad audience while utilizing local networks;
- (2) To increase access to Japanese performing arts in the U.S. and Canada, especially outside major metropolitan areas;
- (3) To promote understanding of Japanese performing arts by workshops for artists and audiences in each touring location; and
- (4) To support collaborative projects between American/Canadian and Japanese performing artists.

Qualified Area Canada and U.S.A.

Application Deadline October 22, 2012

*For detailed information, please contact the Japan Foundation, New York, and the Japan Foundation, Toronto.

Application Form: **QU-PAJ E**

2-(2) Performing Arts Japan ("PAJ") for Europe

Section in Charge: Europe, Middle East and Africa section of Arts and Culture Department
Acceptance of Application Forms: See p. 12

This program is designed to provide financial assistance for performances or co-productions in European countries that aim to introduce Japanese performing arts to local audiences.

The primary objectives of PAJ for Europe are:

- (1) To promote opportunities for European non-profit art presenters to introduce Japanese performing arts to a broad audience while utilizing local networks;
- (2) To increase access to Japanese performing arts in Europe, especially outside major metropolitan cities;
- (3) To promote understanding of Japanese performing arts by providing educational programs for artists and

- audiences in each touring location; and
- (4) To support collaborative projects between European and Japanese performing artists.

Qualified Area Applications for this program can only be accepted from groups, which are based in the following countries: Andorra, Austria, Belgium, Cyprus, Denmark, Finland, France, Germany, Greece, Iceland, Ireland, Italy, Liechtenstein, Luxembourg, Malta, Monaco, Netherlands, Norway, Portugal, San Marino, Spain, Sweden, Switzerland, U.K., Vatican, Albania, Bosnia and Herzegovina, Bulgaria, Croatia, Czech Republic, Estonia, Hungary, Kosovo, Latvia, Lithuania, Former Yugoslav Republic of Macedonia, Moldova, Montenegro, Poland, Romania, Serbia, Slovakia, Slovenia.

Application Deadline November 2, 2012

For detailed information, please contact the Japan Foundation overseas offices in Europe (see below).

Overseas offices	Qualified Area
The Japan Foundation, London (PAJ Europe office)	Denmark, Finland, Iceland, Ireland, Norway, Sweden, U.K., Estonia, Latvia, Lithuania,
The Japan Cultural Institute in Paris	Andorra, Belgium, France, Luxembourg, Monaco
The Japan Cultural Institute in Rome	Cyprus, Greece, Italy, Malta, San Marino, Vatican, Albania
The Japan Cultural Institute in Cologne	Austria, Germany, Liechtenstein, Netherlands, Switzerland
The Japan Foundation, Budapest	Bosnia and Herzegovina, Bulgaria, Croatia, Czech Republic, Hungary, Kosovo, Former Yugoslav Republic of Macedonia, Moldova, Montenegro, Poland, Romania, Serbia, Slovakia, Slovenia
The Japan Foundation, Madrid	Portugal, Spain

Application Form: **Q-EAS**

3 Exhibitions Abroad Support Program

Section in Charge: **Arts and Culture Department**

This program is designed to support overseas museums and art institutions which organize exhibitions introducing Japanese art and culture to audiences overseas.

Eligibility Overseas museums and art institutions (i.e., located outside of Japan)

- * Applications from individuals will not be accepted.
- * If the exhibition tours to more than one venue, the host institution should consolidate the grant requests and only one application should be submitted for the whole project. The Japan Foundation will not accept multiple applications for one project.

Eligible Projects Exhibitions which will open between April 1, 2013, and March 31, 2014; and that:

- (1) Introduce Japanese art and culture, planned and executed by overseas museums or art institutions, and staged in its country (excluding applications that consolidates projects which tours to more than one countries);
- (2) Introduce Japanese artists and works in the context of international exhibitions such as biennials/triennials;
- (3) Are created through artist-in-residence programs and promote the expansion of networks among artists, curators, and researchers in Japan and overseas, and have a clear concept and concrete plan for exhibitions.

Grant Coverage Part of the following expenses incurred and paid between April 1, 2013, and March 31, 2014:

- (1) packing and shipping costs (excluding insurance costs);
- (2) catalogue production costs;
- (3) traveling costs for dispatched or invited artists, curators, and specialists (excluding costs travelling for preliminary research and development)

* Please note that this program does not cover production cost of art works, installation cost and artists' fee.

Number of Grants for FY 2012 71 out of 106 applications

- Selection Policy** (1) Screening will be made in line with the following criteria and decisions will be made after consulting with outside specialists:
- a. Necessity of grant from the Japan Foundation;
 - b. Contents of the exhibition;
 - c. Adequacy of project plan/Organization for its implementation.
- (2) The following projects may be given relatively higher evaluation:
- a. Exhibitions projects with strong curatorial values that have not yet been staged in the applicants' countries;
 - b. Projects that relate to commemorative cultural events (see p. 3).
- (3) The following projects shall be given lower priority:
- a. Projects applied by museums or organizations that have recently received financial support from the Japan Foundation;
 - b. Traveling exhibitions that have previously received grants from the Japan Foundation;
 - c. Exhibitions projects that are primarily part of friendship and goodwill activities between sister cities, schools or institutions;
 - d. Exhibitions projects composed mainly of art works of public subscription;
 - e. Exhibitions projects given by hobby groups or associations of such.

Application Deadline December 3, 2012

Notification of Results April 2013

Application Form: **Q-TPS**

4 Support Program for Translation and Publication on Japan

Section in Charge: Art and Culture Department

This program provides support for foreign publishers to conduct projects of translating and/or publishing Japanese works to promote Japanese Studies and a better understanding of Japan.

This program encourages foreign publishers to publish Japan-related books that are difficult to publish commercially, by assisting with reduction of the selling price, and thus making the books more accessible to the general public.

Eligibility Overseas publishers (corporations). Domestic publishers may also apply only if there is a written contract/agreement with foreign book distribution companies.
*Individuals such as authors and translators are not eligible to apply.

Eligible Projects Translation and/or publication of works completed between April 1, 2013 and February 28, 2014 and fulfill all of the following requirements:

- (1) The works to be translated and/or published must be materials written in Japanese which introduce Japanese culture in the fields of the humanities, the social sciences, and the arts;
- (2) Translation must be made directly from the original work. Retranslation of works already translated into another language will be considered for applications from countries where the number of translators is limited;
- (3) Approval must have previously been obtained from the original copyright holder allowing translation and publication of the work (in case of making a retranslation, also approval from the translator of the text should be obtained);
- (4) Contract that establishes the amount of the translator's fee must be concluded between the publisher and the translator(s). Paying the translator's fee through royalties is not acceptable;
- (5) When the applicant requests support for translation, a part of the draft of the translation should be already completed by the time of applying (November 19, 2012);
- (6) Applicant's publishing plan, budget and schedule must be concrete and feasible.

- * The following projects will not be considered:
 - a. projects that will be used for religious or political purposes;
 - b. periodicals, special issues, proceedings;
 - c. museum catalogues, guidebooks, pamphlets;
 - d. language dictionaries and Japanese teaching materials;
 - e. works not to be expected for wide-distribution, including ones only to be distributed for free.
- * This program has been renewed and from FY 2013, it will no longer support publishing newly written works related to Japan.

Grant Coverage Part of the following expenses:

- (1) Translation: Part of the translator's fee;
 - (2) Publication: Part of the printing and binding costs.
- * Please note that only the expenses paid after April 1, 2013 are considered.
 - * Applicants may apply for both translation and publication of a project.
 - * Grant payment will be made after the completion of the project.
 - * The average amount of assistance for FY 2012 is 630,000 Yen.

Number of Grants for FY 2012 51 out of 97 applications

Selection Policy (1) Screening will be made in line with the following criteria and decisions will be made after consulting with outside specialists:

- a. Necessity of grant from the Japan Foundation;
 - b. Quality of the content and translation of the work, necessity of publication in the applicants' countries and languages, and adequacy of project plan;
 - c. Spillover effect and adequacy of distribution plan.
- (2) The following projects may be given relatively higher evaluation:
- a. Publication of the book considered to give wide influence on the society, readers and researchers in the applicant's country;
 - b. In the case of first introduction of the writer in the applicant country, moreover in the case of a world premier;
 - c. In the case the numbers of publication on Japan in the language the direct translation will be made are limited or in the areas where works on Japan are rarely published.

Application Deadline November 19, 2012

Notification of Results April 2013

- * Please note that the Japan Foundation will revise the "List of Recommended Works" for projects of translating and/or publication in autumn of 2012. There is scheduled to be a limited call for applications, and only projects of translating and/or publication of the works listed will be eligible. The deadline will be set in early June 2013. For more details about the "List of Recommended Works" and application instruction, please refer to the following website after October 2012.
<http://www.jpf.go.jp/e/program/culture.html>

1 Grant Program for Japanese-Language Education Activities

Application Form: JN-FK

Grant Program for Japanese-Language Education Activities

Section in Charge: Sakura Network Section

This program aims to support Japanese-language education activities by targeting Japanese-language teachers and students of Japanese-language institutions and organizations, in countries and regions that cannot readily access direct support from the Japan Foundation overseas offices.

Eligibility Non-profit Japanese-language institutions and organizations, including Japanese-language teacher associations and academic societies in countries in which there are no Japan Foundation overseas offices (i.e. countries excluding Korea, China, Indonesia, Thailand, the Philippines, Vietnam, Malaysia, India, Australia, Canada, U.S., Mexico, Brazil, Italy, U.K., Spain, Germany, France, Hungary, Russia, and Egypt). However, organizations are not eligible when national laws restrict receipt of aid from organizations affiliated with governments. Countries which have the Japan Foundation overseas offices are not eligible. All the support will be given via the overseas offices. Please contact the nearest office for available programs (see p. 38 - 40).

Eligible Projects Japanese-language education activities carried out by overseas Japanese-language institutions and organizations. Examples of eligible projects are given below. Applicants may also submit their original projects or a combination of multiple projects:

- (1) Japanese-Language Activities Support Grant: This grant partially covers the costs related to projects intended to motivate students and stimulate interest in Japanese-language education in the area (e.g., speech/debate contests, presentations). The Japan Foundation cannot buy and ship prizes for speech contests in kind from Japan.
- (2) Staff Expansion Grant: This grant partially covers rewards given to Japanese-language teachers when applicants start a new Japanese-language course or increase the number of courses. This grant is given on the condition that this course and the post of Japanese-language teachers are continued after the grant from the Japan Foundation ends. Grants are not given to support existing posts.
- (3) Teaching Material Purchase Grant: This grant partially covers the cost of purchasing teaching materials and supplementary materials needed by Japanese-language teachers when conducting Japanese-language courses. The Japan Foundation cannot buy and send teaching materials in kind from Japan.
- (4) Conference Grant: This grant partially covers the cost involved in holding seminars, workshops, symposia and training sessions for Japanese-language teachers.
- (5) Publication Grant: This grant partially covers the cost involved in preparing and publishing teaching materials consistent with the local curriculum and needs.
- (6) Other Original Proposals: This grant partially covers the cost involved in implementing projects planned by the applicant that aim to promote Japanese-language education and train Japanese-language teachers.

Screening Criteria

Screening will be made in line with the following criteria and decisions will be made after consulting with outside specialists:

- Role of applicant in the country or region;
- Specific outcome expected;
- Coalitions with other organizations and groups;
- Ability to raise funds (including self funding) from sources other than the Japan Foundation;
- Feasibility of the proposal (program to be implemented, framework, schedule, etc.);
- Ripple effect on diffusion of Japanese-language in the country or region.

Number of Grants Approximately 200 (170 out of 174 applications for FY 2012)

Application Deadline December 3, 2012

Notification of Results Late April 2013

2 Collaborative Program with Japanese Universities to Support Japanese-Language Education Overseas

Application Form: **JN-KR**

Dispatching Abroad Program of Japanese-Language Education Interns to Overseas Partner Institutions

Section in Charge: Sakura Network Section

This program is intended to support the Japanese-language education overseas through dispatching student interns who study Japanese-language education in universities and graduate schools in Japan. This program also aims to provide the opportunities to experience the field of Japanese-language education overseas for student interns.

Eligibility Japanese universities and graduate schools which have Japanese-language teacher training courses (hereinafter called "collaborating universities").

Methods of Implementation

The Japan Foundation and the collaborating universities make a statement of mutual agreement about place, time, period and the number of students dispatched as interns after having discussions.

Contents of Support

The Japan Foundation will cover airfare (discounted economy-class fare), living allowance, travel accident insurance cost, etc. Details of support and the means for payment will be decided after the discussions with each collaborating university.

Screening Criteria

Screening will be made in line with the following criteria and decisions will be made after consulting with outside specialists:

- Role and contents of Japanese-language teacher training courses in the collaborating universities;
- Training system for student interns in the collaborating universities;
- Specific outcome expected;
- Ripple effect on diffusion of Japanese-language in the country or region;
- Coalitions with host-institutions;
- Ability to raise funds (including self funding) from sources other than the Japan Foundation;
- Feasibility of the proposal (program to be implemented, framework, schedule, etc.).

Number of Support Approximately 400 from 40 universities (Approximately 442 from 48 universities for FY 2012)

Application Deadline December 3, 2012

Notification of Results Late April 2013

3 Training Programs for Leading Teachers of the Japanese-Language

Application Form: **NC-GP**

3-(1) Graduate Program in Japanese Language and Culture (Master's Course)

Section in Charge: Teachers Training Section
The Japan Foundation Japanese-Language Institute, Urawa

This program is designed to provide teachers of the Japanese-language working abroad and/or individuals who have experience in teaching the Japanese-language abroad and are expected to be leaders of the academic world of Japanese-language education in their own countries, with an opportunity to obtain a Master's degree in Japanese-language education. This post graduate program is offered by the following two institutions:

- (1) The Japan Foundation Japanese-Language Institute, Urawa (JFJLI, Urawa)
- (2) The National Graduate Institute for Policy Studies (GRIPS)

Eligibility Individuals with a recommendation from a representative of the institution(s) with which the individuals are affiliated.

The following individuals are eligible to participate in the program:

- (1) Teachers of the Japanese-language belonging to institutions providing Japanese-language education or governmental organizations (e.g., Ministry of Education), or have taught the Japanese-language in the past, who are able to obtain approval from a representative of the institution with which they are affiliated to participate in the Japan Foundation program;
- (2) Individuals who hold a Bachelor's degree or its equivalent from an accredited university;
- (3) Individuals who have a proficiency in Japanese of Level N1 in the Japanese-Language Proficiency Test (Level 1 of the old JLPT) or its equivalent (Please view the official website of JLPT <http://www.jlpt.jp/e/about/levelsummary.html> to find the summary of linguistic competence required for each level);
- (4) Individuals with at least two years of experience in teaching the Japanese-language as of December 1, 2012 (private lessons and assistant teachers not included);
- (5) Individuals who are 44 years old or under as of April 1, 2013;
- (6) Individuals who did not complete their compulsory education (elementary and junior high school, nine years) in Japan;
- (7) Individuals who have not participated in a Japanese-language teacher training program conducted by the Japan Foundation (including the Short-Term Training Program for Foreign Teachers of the Japanese-Language) or any other academic institutions in Japan for more than two months during the period from October 2012 to September 2013;
- (8) Individuals who are nationals of a country that has diplomatic relations with Japan (*Taiwanese are eligible to apply for this program.);
- (9) Individuals in good physical and mental health; and
- (10) Individuals who are expected to contribute to Japanese-language education in their home country after completing the program.

Course Venues The Japan Foundation Japanese-Language Institute, Urawa (for certain coursework: The National Graduate Institute for Policy Studies) (GRIPS)

Duration September 2013 - September 2014

Benefits

- (1) Round-trip airline ticket (discount economy-class).
- (2) Airport tax and foreign travel tax.
- (3) Accommodations (a single room for each participant) within JFJLI, Urawa (NB: participants are not permitted to be accompanied by family, friends, or partners, etc).
- (4) Meals during the program (partly in the form of cash allowances) and set amount of in-kind allowances (pre-paid multi-purpose card to cover expenses necessary for the participation in the program such as public transportation fee and communication fee, etc.).
- (5) Expenses necessary for participation in the official curriculum, such as tuition at The National Graduate Institute for Policy Studies (GRIPS).

- (6) National Health Insurance fee and overseas travel insurance with an upper limit on coverage (The insurance will cover the necessary expenses for sickness and injury up to a limit on the policy during the period from your departure from the airport nearest your residence until your return to the airport nearest your residence. The insurance will not cover the expenses for a chronic or preexisting disease or injury contracted before your arrival to Japan or dental care.).

Curriculum Contents (for example)

- (1) Japanese-Language
- (2) Japanese-Language Education
- (3) Japanese Society/Culture/Area Study
- (4) Special Theme Research

Degree

- (1) Individuals who have successfully completed the required units will be conferred a Master's degree in Japanese Language and Culture by JFJLI, Urawa or GRIPS, and be given a Certificate by JFJLI, Urawa.
- (2) Individuals who have not completed the required units will be given a Certificate by JFJLI, Urawa.

Number of Participants Approximately 4 teachers (FY 2012: 4 out of 30 applications)

Selection Policy (1) Applications will be judged according to the following three criteria:

- a. Need: consideration of importance of Japanese-language teaching programs in applicant's country and also of necessity in terms of the whole project scheme related to overseas Japanese-language education of the Japan Foundation;
 - b. Effectiveness: judged by the applicant's teaching position, influence in and out of the institution, etc.;
 - c. Efficiency of the training program: applicant's Japanese-language proficiency, teaching experience, study experience in Japan, sufficient academic ability as a researcher to obtain a Master's degree, etc.
- (2) Preference will be given to applicants from countries and regions where it is difficult to obtain a Master's degree in Japanese-Language Education at institutions of higher education (universities, etc.).
- (3) Preference will be given to applicants who have research plans which contribute greatly to the development of Japanese-Language Education in their countries and regions.

Application Deadline December 3, 2012

Notification of Results April 2013

Remarks

- (1) Candidates will be initially screened by their applications and supporting documents. Candidates satisfying the eligibility requirements for the program may be requested to present for an interview and sit a written examination. The JFJLI/GRIPS admissions committee will make the final decision. The schedule and venue of interviews is yet to be finalized.
- (2) Candidates for this program may also simultaneously apply to other programs such as "Training Programs for Teachers of the Japanese-Language" or "Advanced Training Program for Teachers of the Japanese-Language". However, candidates will only be allowed to participate in one program even if they are successfully accepted to several programs.

Application Form: **NC-AJT**

3-(2) Advanced Training Program for Teachers of the Japanese-Language

Section in Charge: Teachers Training Section
The Japan Foundation Japanese-Language Institute, Urawa

This program is designed for individuals or teams of up to three persons who;

- require more advanced expertise and skills as teachers of the Japanese-language, and
- have specific challenges they wish to address, or
- have issues they want to resolve in the teaching of the Japanese-language (e.g., the development of teaching materials, teaching methods, curriculums, etc.).

Application as a team is accepted to accomplish certain projects. However, only three persons from each team can participate in the program.

Both native and non-native speakers of Japanese may apply to this program.

Eligibility Overseas educational organizations that provide Japanese-language education. Applications from individuals will not be accepted. Team applications should be submitted by the team leader's institution.

The following individuals are eligible to participate in the program:

- (1) Individuals who have an employment relationship with the applying organization where it is agreed they will continue working in the aforementioned organization after completing this program. Full-time teachers will be given preference. In case of a team application, it is not necessary for the members to belong to the same institution of the same country;
- (2) Individuals who have a proficiency in Japanese of Level N1 in the Japanese-Language Proficiency Test (Level 1 of the old JLPT) or its equivalent. (Please view the official website of JLPT <http://www.jlpt.jp/e/about/levelsummary.html> to find the summary of linguistic competence required for each level);
- (3) Individuals with at least five years of experience in teaching the Japanese-language as of December 1, 2012 (private lessons not included);
- (4) Individuals who have not participated in a Japanese-language teacher training program conducted by the Japan Foundation (including the Short-Term Training Program for Foreign Teachers of the Japanese-Language) or any other academic institutions in Japan for more than two months during the period from October 2011 to December 1, 2012;
- (5) Individuals between the ages of 30 and 55 as of December 1, 2012; and
- (6) Individuals who are Japanese nationals or nationals of a country that has diplomatic relations with Japan (※Taiwanese are eligible to apply for this program.); and
- (7) Individuals in good physical and mental health.

Course Venues The Japan Foundation Japanese-Language Institute, Urawa (JFJLI, Urawa) (Kita Urawa, Urawa-Ku, Saitama City, Saitama Prefecture)

Duration October 23, 2013 - December 20, 2013 (tentative)

Benefits

- (1) Accommodations (a single room for each participant) within JFJLI, Urawa.
- (2) Meals during the program, partly in the form of cash allowances.
- (3) Expenses necessary for participation in official curriculum, such as teaching materials (in kind).
- (4) Overseas travel insurance with an upper limit on coverage (The insurance will cover the necessary expenses for sickness and injury up to a limit on the policy during the period from your departure from the airport nearest your residence until your return to the airport nearest your residence. The insurance will not cover the expenses for a chronic or preexisting disease or injury contracted before your arrival to Japan or dental care).
- (5) Round-trip airline ticket (discount economy class) to and from the nearest international airport from home residence, airport tax, foreign travel tax, set amount of in-kind allowances (pre-paid multi-purpose card to cover expenses necessary for the participation in the program such as public transportation fee and communication fee, etc.) are provided to participants who are nationals of the countries of the following regions:
Asia and Oceania (excluding Korea, Taiwan, Brunei, Singapore, Australia, New Zealand, Hong Kong residents in China who hold a BNO or Hong Kong SAR passport, and Macau residents in China who hold a Macau SAR passport), Central and South America (excluding the Bahamas), Eastern Europe, Middle East and North Africa (excluding Bahrain, Israel, Kuwait, Qatar, Saudi Arabia and U.A.E.), Africa.

* These expenses are provided to participants who are Japanese nationals and living in the regions above.
* Participants who are nationals of countries other than the regions above, have to bear these expenses.

Description of the Program

Research activities will consist of lectures, one-on-one (or team) guidance and discussion among trainees. Program structure will depend on challenges and issues submitted at the time of application. Challenges and issues can relate to a variety of themes; including pedagogic method research, syllabus development and textbook compilation planning. Participants are requested to submit reports on the result of the training within

a year after the training is completed. It is hoped that results are ultimately made public and published, in the form of an academic paper, syllabus, or text book.

In cases where the program requires long-term investigation and work, and where it is recognized that a return visit to Japan will have a significant effect on the results of training, it is possible for applicants to reapply to join the training course the following fiscal year.

Number of Participants Approximately 10 individuals or teams (11 out of 32 applicants (9 out of 24 teams) for FY 2012)

Selection Policy (1) Applications will be judged according to the following three criteria:

- a. Need: consideration of importance of Japanese-language teaching programs in candidate's country and also of necessity in terms of the whole project scheme related to overseas Japanese-language education of the Japan Foundation;
- b. Effectiveness: judged by the candidate's teaching position, influence in and out of the institution, etc.;
- c. Efficiency of the training program: judged by the candidate's Japanese-language proficiency, teaching experience, study experience in Japan, and sufficient academic ability.

(2) Preference will be given to projects already underway related to developing teaching materials and syllabuses.

Application Deadline December 3, 2012

Notification of Results April 2013

Remarks Candidates for this program may also simultaneously apply to other programs such as "Training Programs for Teachers of the Japanese-Language" or "Graduate Program in Japanese-Language and Culture (Master's Course)". However, candidates can only be allowed to participate in one program even if they are successfully accepted to several programs.

4 Training Programs for Teachers of the Japanese-Language

Application Form: **NC-JT**

4-(1) Long-Term Training Program for Foreign Teachers of the Japanese-Language

Section in Charge: Teachers Training Section
The Japan Foundation Japanese-Language Institute, Urawa

This program is designed to provide foreign teachers of the Japanese-language who are early in their career with an opportunity to improve their Japanese-language skills and teaching methodology and to deepen their knowledge of Japan. A training course in the Japanese-language and basic teaching methods will be conducted.

Eligibility Overseas educational organizations that provide Japanese-language education. Applications from individuals will not be accepted. Organizations in China (excluding Hong Kong and Macau) are not eligible and may participate in a separate program conducted (The Intensive Training Program for University Teachers and Secondary School Teachers of the Japanese-Language from the People's Republic of China).

The following individuals are eligible to participate in the program:

- (1) Teachers who have an employment relationship with the applying organization where it is agreed that they will continue working in the aforementioned organization after completing this program. Current undergraduates and those currently studying to become Japanese-language teachers are not eligible;
 - (2) Individuals with at least six months and less than five years of experience in teaching the Japanese-language as of December 1, 2012 (private lessons not included);
 - (3) Individuals who have not participated in a Japanese-language teacher training program conducted by the Japan Foundation or any other academic institutions in Japan for more than two months during the period from April 2007 to December 1, 2012;
- * Individuals who have taken "Special Training Program for young teachers of the Japanese-Language from South Asia/East Asia" implemented as part of the "Japan-East Asia Network of Exchange for Students

and Youth" (JENESYS) program are able to apply.

- (4) Individuals who have not previously participated in "Short-Term Training Program for Teachers of the Japanese-Language", "Advanced Training Program for Teachers of the Japanese-Language" or "Graduate Program in Japanese-Language and Culture" by JFJLI, Urawa.
- (5) Individuals who have proficiency in Japanese of Level N4 in the Japanese-Language Proficiency Test (Level 3 of the old JLPT) at the time of application. (Please view the official website of JLPT <http://www.jlpt.jp/e/about/levelsummary.html> to find the summary of linguistic competence required for each level);
- (6) Individuals who are 35 years old or under as of December 1, 2012;
- (7) Individuals who did not complete their compulsory education (elementary and junior high school, nine years) in Japan;
- (8) Individuals who are nationals of a country that has diplomatic relations with Japan (*Taiwanese are eligible to apply for this program.); and
- (9) Individuals in good physical and mental health.

Duration	September 10, 2013 - March 7, 2014 (tentative)
Course Venue	The Japan Foundation Japanese-Language Institute, Urawa (JFJLI, Urawa) (Kita Urawa, Urawa Ku, Saitama City, Saitama Prefecture)
Benefits	(1) Accommodations (a single room for each participant) within JFJLI, Urawa. (2) Meals during the program, partly in the form of cash allowances. (3) Expenses necessary for participation in the official curriculum, such as teaching materials (in kind). (4) Overseas travel insurance with an upper limit on coverage (The insurance will cover the necessary expenses for sickness and injury up to a limit on the policy during the period from your departure from the airport nearest your residence until your return to the airport nearest your residence. The insurance will not cover the expenses for a chronic or preexisting disease or injury contracted before your arrival to Japan or dental care.). (5) Round-trip airline ticket (discount economy class) to and from the nearest international airport from home residence, airport tax, foreign travel tax, set amount of in-kind allowances (pre-paid multi-purpose card to cover expenses necessary for the participation in the program such as public transportation fee and communication fee.) are provided to participants who are nationals of the countries of the following regions: Asia and Oceania (excluding Korea, Taiwan, Brunei, Singapore, Australia, New Zealand, Hong Kong residents in China who hold a BNO or Hong Kong SAR passport, and Macau residents in China who hold a Macau SAR passport), Central and South America (excluding the Bahamas), Eastern Europe, Middle East and North Africa (excluding Bahrain, Israel, Kuwait, Qatar, Saudi Arabia and U.A.E.), Africa. *Participants who are nationals of countries other than the regions above, have to bear these expenses.

Description of the Program

- (1) Subjects:
 - a. Japanese-language classes, with the aim to improve participants' proficiency in the Japanese-language to intermediate or advanced-level. Participants are also expected to gain the analytic knowledge necessary to teach Japanese. Classes on practical training in speaking, reading comprehension, oral comprehension, grammar and writing of the Japanese-language will be held.
 - b. Japanese-language teaching methods, with the aim to enable participants to understand the basic teaching methodology, and to improve participants' knowledge and ability as Japanese-language teachers.
- (2) Cultural programs:

field trips, home-stay programs, visits to local schools, cultural demonstrations of calligraphy and other traditional arts, theatre excursions, etc.

Number of Participants Approximately 55 teachers (59 out of 156 applications for FY 2012)

Selection Policy Applications will be judged according to the following three criteria:

- (1) Need: consideration of importance of Japanese-language teaching programs in candidate's country and also of necessity in terms of the whole project scheme related to overseas Japanese-language education of the Japan Foundation.
- (2) Effectiveness: candidate's teaching position (full-time or part-time), influence in and out of institution, etc.

I

II

III

IV

- (3) Efficiency of the training program: candidate's Japanese-language proficiency, teaching experience, studying experience in Japan, composition writing skill, etc.

Application Deadline December 3, 2012

Notification of Results April 2013

Remarks *In addition to the above programs, the following training programs are provided. Applications of these programs are not open to public and participants are decided by the recommendation of the government, the Japan Foundation, and the Japanese diplomatic mission in the participants' countries. Please contact the relevant Japan Foundation overseas office for details.

- The Intensive Training Program for Secondary School Teachers of the Japanese-Language from the Republic of Korea
- The Intensive Training Program for University Teachers and Secondary School Teachers of the Japanese-Language from the People's Republic of China
- The Intensive Training Program for Japanese Teachers Association of Thailand

Application Form: **NC-JT**

4-(2) Short-Term Training Program for Foreign Teachers of the Japanese-Language

Section in Charge: Teachers Training Section
The Japan Foundation Japanese-Language Institute, Urawa

This program is designed to provide foreign teachers of the Japanese-language, who have at least two years of experience in teaching the Japanese-language, with an opportunity to improve their Japanese-language skills and teaching methodology and to deepen their knowledge of Japan. An intensive two-month course in Japanese-language and teaching methods will be conducted.

Eligibility Overseas educational organizations that provide Japanese-language education. Applications from individuals will not be accepted. Organizations in China (excluding Hong Kong and Macau) are not eligible and may participate in a separate program conducted (The Intensive Training Program for University Teachers and Secondary School Teachers of the Japanese-Language from the People's Republic of China).

The following individuals are eligible to participate in the program:

- (1) Teachers who have an employment relationship with the applying organization where it is agreed they will continue working in the aforementioned organization after completing this program. Undergraduates and individuals currently studying to become Japanese-language teachers are not eligible;
- (2) Individuals with at least two years of experience in teaching the Japanese-language as of December 1, 2012 (private lessons not included);
- (3) Individuals who have not participated in a Japanese-language teacher training program conducted by the Japan Foundation (including "Short-Term Training Program for Foreign Teachers of the Japanese-Language") or any other academic institutions in Japan for more than two months during the period from April 2007 to December 1, 2012;
 - *Individuals who have taken "Special Training Program for young teachers of the Japanese-Language from South Asia/East Asia" implemented as part of the "Japan-East Asia Network of Exchange for Students and Youth" (JENESYS) program are able to apply.
 - *The recipient of the "Japan Foundation Japanese-Language Institute Director's Award" of "Long-Term Training Program for Foreign Teachers of the Japanese-Language" will be exempted from this restriction. Applicants who fall under this category should attach a copy of the notification received upon being given the Director's Award to the application form.
- (4) Individuals who have a proficiency in Japanese of Level N4 of the Japanese-Language Proficiency Test (Level 3 of the old JLPT) or equivalent at the time of application. (Please view the official website of JLPT <http://www.jlpt.jp/e/about/levelsummary.html> to find the summary of linguistic competence required for each level.)
- (5) Individuals who are 55 years old or under as of December 1, 2012;
- (6) Individuals who did not complete their compulsory education (elementary and junior high school, nine years)

in Japan;

- (7) Individuals who are nationals of a country that has diplomatic relations with Japan (*Taiwanese are eligible to apply for this program); and
- (8) Individuals who are in good physical and mental health.

Duration

Three courses will take place, two months each. Each course is designed for a different group of candidates.

- (1) Spring Course (May 8, 2013-June 28, 2013 [tentative]): Designed for teachers engaged in primary and secondary education, who teach younger children.
- (2) Summer Course (July 10, 2013-August 30, 2013 [tentative]): Designed for teachers engaged in higher and adult education, and for teachers engaged in primary and secondary education, who teach younger children.
- (3) Winter Course (January 22, 2014-March 14, 2014 [tentative]): designed for teachers engaged in higher and adult education.

Course Venue

The Japan Foundation Japanese-Language Institute, Urawa (JFJLI, Urawa) (Kita Urawa, Urawa Ku, Saitama City, Saitama Prefecture)

Benefits

- (1) Accommodations (a single room for each participant) within JFJLI, Urawa.
- (2) Meals during the program, partly in the form of cash allowances.
- (3) Expenses necessary for participation in the official curriculum, such as teaching materials (in kind).
- (4) Overseas travel insurance with an upper limit on coverage (The insurance will cover the necessary expenses for sickness and injury up to a limit on the policy during the period from your departure from the airport nearest your residence until your return to the airport nearest your residence. The insurance will not cover the expenses for a chronic or preexisting disease or injury contracted before your arrival to Japan or dental care.).
- (5) Round-trip airline ticket (discount economy class) to and from the nearest international airport from home residence, airport tax, foreign travel tax, set amount of in-kind allowances (pre-paid multi-purpose card to cover expenses necessary for the participation in the program such as public transportation fee and communication fee.) are provided to participants who are nationals of the countries of the following regions: Asia and Oceania (excluding Korea, Taiwan, Brunei, Singapore, Australia, New Zealand, Hong Kong residents in China who hold a BNO or Hong Kong SAR passport, and Macau residents in China who hold a Macau SAR passport), Central and South America (excluding the Bahamas), Eastern Europe, Middle East and North Africa (excluding Bahrain, Israel, Kuwait, Qatar, Saudi Arabia and U.A.E.), Africa.
*Participants who are nationals of countries other than the regions above, have to bear these expenses.

Description of the Program

- (1) Subjects: Participants will be divided into two groups in accordance with the result of a placement examination to be taken upon arrival in Japan. Each group will follow either course A or B. However, depending on circumstances, it is possible that only one course will be carried out.

Course A: Aims to improve the Japanese-language proficiency of participants enabling them to apply their language skills to various situations and topics.

Course B: Aims to improve the Japanese-language proficiency of participants so that they are capable of more than daily conversation by acquiring complex linguistic skills (i.e., explanation, description, and argument). In the Japanese-language teaching methods class, the participants will take part in practical activities such as "simulated lessons," through which participants will reflect on appropriate teaching methods.

Example of classes per week:

	Course A	Course B
Japanese-language	16 hours	12 hours
Japanese-language teaching methods	3 hours	7 hours
Japanese culture and society	2 hours	2 hours

- (2) Cultural programs: home-stay programs, visits to local schools, demonstrations of calligraphy and other traditional arts, theatre excursions, etc. An optional field trip is planned after the training program.

Number of Participants Approximately 140 teachers (129 out of 212 applications for FY 2012)

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Selection Policy Applications will be judged according to the following three criteria:

- (1) Need: consideration of importance of Japanese-language teaching programs in candidate's country and also of necessity in terms of the whole project scheme related to overseas Japanese-language education of the Japan Foundation.
- (2) Effectiveness: candidate's teaching position (full-time or part-time), influence in and out of institution, etc.
- (3) Efficiency of the training program: candidate's Japanese-language proficiency, teaching experience, studying experience in Japan, composition writing skill, etc.

Application Deadline December 3, 2012

Notification of Results April 2013

Remarks *In addition to the above programs, the following training programs are provided. Applications of these programs are not open to public and participants are decided by the recommendation of the government, the Japan Foundation, and the Japanese diplomatic mission in the participants' countries. Please contact the relevant Japan Foundation overseas office for details.

- The Intensive Training Program for Secondary School Teachers of the Japanese Language from the Republic of Korea
- The Intensive Training Program for University Teachers and Secondary School Teachers of the Japanese Language from the People's Republic of China
- The Intensive Training Program for Japanese Teachers Association of Thailand

Application Form: **NC-NJT**

4-(3) Training Program for Teachers of the Japanese-Language (for Japanese descendants)

Section in Charge: Teachers Training Section
The Japan Foundation Japanese-Language Institute, Urawa

This program is designed to help improve Japanese-language education for Japanese descendants in Central and South America, through providing their teachers with further knowledge on Japanese-language education and honing their skills.

Eligibility Educational organizations for Japanese descendants that carry out Japanese-language education in the Qualified Area (Argentina, Bolivia, Brazil, Chile, Colombia, Cuba, Dominican Republic, Mexico, Paraguay, Peru, Uruguay, Venezuela). Applications from individuals will not be accepted.

The following individuals are eligible to participate in the program:

- (1) Teachers who have an employment relationship with the applying organization and it is decided that they will continue working in the aforementioned organization after completing this program. Full-time teachers will be given preference;
- (2) Individuals who have a proficiency in Japanese of Level N2 in the Japanese-Language Proficiency Test (Level 2 of the old JLPT) or its equivalent. (Please view the official website of JLPT <http://www.jlpt.jp/e/about/levelssummary.html> to find the summary of linguistic competence required for each level);
- (3) Individuals with at least two years of experience in teaching the Japanese-language as of December 1, 2012 (private lessons not included);
- (4) Individuals who have not participated in a Japanese-language teachertraining program conducted by the Japan Foundation (including "Short-Term Training Program for Foreign Teachers of the Japanese-Language") or any other academic institutions in Japan for more than two months during the period from April 2007 to December 1, 2012;
- (5) Individuals who are 55 years old or under as of December 1, 2012;
- (6) Individuals who are Japanese nationals or nationals of a country in the Qualified Area, and are residents in the Qualified Area;
- (7) Individuals who are Japanese immigrants or their offspring (in principle, till the third generation);
- (8) Individuals in good physical and mental health.

Duration January 15, 2014 - March 14, 2014 (tentative)

Course Venue The Japan Foundation Japanese-Language Institute, Urawa (JFJLI, Urawa) (Kita Urawa, Urawa Ku, Saitama City, Saitama Prefecture)

Benefits

- (1) Round-trip airline ticket (discount economy class) to and from the nearest international airport from home residence, airport tax and foreign travel tax, set amount of in-kind allowances (pre-paid multi-purpose card to cover expenses necessary for the participation in the program such as public transportation fee and communication fee) are provided to participants.
- (2) Accommodations (a single room for each participant) within JFJLI, Urawa.
- (3) Meals during the program, partly in the form of cash allowances.
- (4) Expenses necessary for participation in the official curriculum (such as teaching materials in kind).
- (5) Overseas travel insurance with an upper limit on coverage (The insurance will cover the necessary expenses for sickness and injury up to a limit on the policy during the period from your departure from the airport nearest to your residence until your return to the said airport. The insurance will not cover the expenses for a chronic or preexisting disease or injury contracted before your arrival to Japan or dental care).

Description of the Program

- (1) Subjects:
 - a. Japanese-language classes, with the aim to improve participants' proficiency in the Japanese language to intermediate or advanced-level. Participants are also expected to gain the analytic knowledge necessary to teach Japanese.
 - b. Japanese-language teaching methods classes, with the aim to study and confirm the basic theory of teaching method, and improve participants' skills of teaching the Japanese-language. In the second half of the program, participants will be divided into two groups: one group, which aims to acquire practical ability through simulated lessons; and the other group, which aims to acquire the ability necessary to play a leading role in Japanese-language education (i.e., highly specialized Japanese-language teaching theory, course design, the development of teaching materials, knowledge of teacher training, etc.).
- (2) Cultural programs: field trips, home-stay programs, visits to local schools and foreign schools, cultural demonstrations of calligraphy and other traditional arts, etc.

Number of Participants Approximately 12 teachers

Selection Policy Applications will be judged according to the following three criteria:

- (1) Need: consideration of importance of Japanese-language teaching programs in candidate's country and also of necessity in terms of the whole project scheme related to overseas Japanese-language education of the Japan Foundation;
- (2) Effectiveness: candidate's teaching position (full-time or part-time), influence in and out of institution, etc.;
- (3) Efficiency of the training program: candidate's Japanese-language proficiency, teaching experience, studying experience in Japan, composition writing skill, etc.

Application Deadline December 3, 2012

Notification of Results April 2013

5 Japanese-Language Program for Specialists

Application Form: **KC-G**

Program for Specialists in Cultural and Academic Fields

Division in Charge: Educational Training Section
The Japan Foundation Japanese-Language Institute, Kansai

This program is designed to provide specialists (Researchers, Postgraduate Students, Librarians, Museum Curators, etc.) who need a good command of Japanese language to conduct field-related work and research with an intensive residential training course of Japanese language.

Venue	The Japan Foundation Japanese-Language Institute, Kansai (JFJLI, Kansai) (Tajiri-cho, Sennan-gun, Osaka, Japan)
Benefits	(1) Expenses necessary for participation in the official curriculum, such as transportation, textbooks and other materials (in kind). (2) Meals during the program period, partly in the form of cash allowances. (3) Accommodation (a single room for each participant) within JFJLI, Kansai (4) Overseas Travel Insurance with an upper limit on coverage (The insurance will cover the necessary expenses for sickness and injury up to a limit on the policy during the period from your departure from the airport nearest your residence until your return to the airport nearest your residence. The insurance will not cover the expenses for a chronic or preexisting disease or injury contracted before your arrival to Japan or dental care.). (5) Round-trip airline ticket (discount economy class) to and from the airport nearest from home residence, airport tax and foreign travel tax, and a set amount of in-kind allowances (pre-paid multi-purpose card to cover expenses necessary for the participation in the program such as public transportation fee and communication fee, etc.) are provided to participants who are nationals of the countries of the following regions: Asia and Oceania (excluding Korea, Taiwan, Brunei, Singapore, Australia, New Zealand, Hong Kong residents in China who hold a BNO or Hong Kong SAR passport, and Macau residents in China who hold a Macau SAR passport), Central and South America (excluding the Bahamas), Eastern Europe (excluding Bulgaria, Czech Republic, Estonia, Hungary, Latvia, Lithuania, Poland, Romania, Russia, Slovakia and Slovenia), Middle East and North Africa (excluding Bahrain, Israel, Kuwait, Qatar, Saudi Arabia and U.A.E.), Africa
Applicants	This program is designed for the following specialists. (1) Scholars and researchers outside Japan in the fields of social sciences or humanities who need to learn Japanese-language for their research activities; (2) Postgraduate students outside Japan who major in the fields of the social sciences or humanities, wish to be engaged in jobs related to Japanese-studies in future, and need to learn the Japanese-language for their academic research activities; (3) Librarians of higher education/research institutions or public libraries outside Japan who wish to improve their practical Japanese-language proficiency to perform their jobs better; (4) Curators of museums outside Japan currently working for international exchange programs involving Japan who need a good command of Japanese-language for specific work-related purposes.
Duration	There will be two courses as described below: (1) Two-month course: From June 2013 to August 2013 (2) Six-month course: From September 2013 to March 2014
Eligibility	(1) Two-month course Individuals who fulfill all of the following requirements can apply. a. Applicants must fulfill at least one of the following requirements and have an employment relationship with the organization they are currently affiliated with, at the time of participation in the program. It is expected that participants will continue working in the aforementioned affiliated organization after completing this program (excluding Postgraduate Students). a) Applicants must be carrying out research activities as teachers (such as professors, instructors, or teaching assistants), researchers in institutions of advanced education, such as universities, research centers, or other research organizations outside Japan. b) Applicants must be engaged in a job of specialized research work in public sector organizations, such as government agencies, think tanks, etc., outside Japan. c) Applicants must be officially registered as full-time students in a Master's or Doctoral course of a graduate school outside Japan at the time of participation in the program. (This excludes non-degree students.) Concerning undergraduate students of the universities and colleges that issue a Master's degree upon their graduation, applicants will be considered to fulfill this requirement, if their age is 22 or older as of December 1, 2012.

- d) Applicants must be currently employed as full-time librarians by universities, colleges, other institutions of advanced education, academic research institutions, cultural exchange organizations, or public libraries.
- e) Applicants must be full-time curators of museums outside Japan currently working for international exchange programs that concern Japan.
- b. Applicants applying for this program must obtain the permission of the representative of their affiliated organization mentioned above.
- c. Applicants must be in the fields of Japan-related social sciences or humanities.
- d. Applicants must have a need for Japanese-language proficiency for smoothly carrying out their specialized work and research activities. For postgraduate students, applicants must have plans to write their Master's or Doctoral dissertation on a subject related to Japan and need to learn Japanese-language in order to carry out the research necessary to accomplish that purpose.
- e. Applicants must have a proficiency in Japanese of Level N4 in the Japanese-Language Proficiency Test (Level 3 of the old JLPT) or its equivalent. (Please view the official website of JLPT <http://www.jlpt.jp/e/about/levelsummary.html> to find the summary of linguistic competence required for each level.)
- f. Applicants have never participated in Training Programs for Teachers of Japanese-Language organized by the Japan Foundation Japanese-Language Institute, Urawa in the last five years as of December 1, 2012.
- g. Applicants have never participated in "Japanese-Language Program for Librarians", "Japanese Language Program for Researchers and Postgraduate Students", or "Japanese-Language Program for Specialists (in Cultural and Academic Fields)" organized by the Japan Foundation Japanese-Language Institute, Kansai.
- h. Applicants must be under the age of 40 as of December 1, 2012
- i. Applicants must be in good physical and mental health.
- j. Applicants have not received compulsory education in Japan for more than 3 years.
- k. Applicants must not be scheduled to come to Japan for study or training under other programs, at the time of participation in the program.
- l. Applicants must be nationals of a country that has diplomatic relations with Japan. (※Taiwanese are eligible to apply for this program.)

(2) Six-month course

Individuals who fulfill all the following requirements can apply.

- a. Applicants must fulfill at least one of the following requirements and have an employment relationship with their current affiliated organization at the time of participation in the program. It is expected that applicants will continue working in the aforementioned affiliated organization after completing this program (excluding Postgraduate Students).
 - a) Applicants must be carrying out research activities as teachers (such as professors, instructors, or teaching assistants), researchers in institutions of advanced education such as universities and research centers, or other research organizations outside Japan.
 - b) Applicants must be engaged in a job of specialized research work in public sector organizations such as government agencies, think tanks, etc., outside Japan.
 - c) Applicants must be officially registered as full-time students in a Master's or Doctoral course of a graduate school outside Japan at the time of participation in the program (This excludes non-degree students).
 - d) Applicants must be currently employed as full-time librarians by universities, colleges, other institutions of advanced education, academic research institutions, cultural exchange organizations, or public libraries.
 - e) Applicants must be full-time curators of museums outside Japan currently working for international exchange programs that concern Japan.
- b. Applicants applying for this program must obtain the permission of the representative of their affiliated organization mentioned above.
- c. Applicants must be in the fields of Japan-related social sciences or humanities (excluding Japanese-language study and Japanese-language education).
- d. Applicants must have a need for Japanese-language proficiency for smoothly carrying out their specialized work and research activities. For postgraduate students, applicants must have plans to write their Master's or Doctoral dissertation on a subject related to Japan and need to learn Japanese-language in order to carry out the research necessary to accomplish that purpose
- e. Applicants must have a specific and concrete theme related to Japan in their study or work, and a plan to make a presentation on the achievements.
- f. Applicants must have a proficiency in Japanese of Level N4 in the Japanese-Language Proficiency Test

(Level 3 of the old JLPT) or its equivalent. (Please view the official website of JLPT <http://www.jlpt.jp/e/about/levelsummary.html> to find the summary of linguistic competence required for each level).

- g. Applicants have never participated in Training Programs for Teachers of Japanese Language organized by the Japan Foundation Japanese-Language Institute, Urawa in the last five years as of December 1, 2012.
- h. Applicants have never participated in "Japanese-Language Program for Librarians" or "Japanese-Language Program for Specialists (in Cultural and Academic Fields)" organized by the Japan Foundation Japanese-Language Institute, Kansai.
- i. Applicants have never participated in "Japanese Language Program for Researchers and Postgraduate Students" organized by the Japan Foundation Japanese-Language Institute, Kansai. (However, in case that the applicants have participated in the two-month or four-month program and that it should be more than five years since their completion of the program as of December 1, 2012, the application can be considered to fulfill the above eligibility.)
- j. Applicants must be under the age of 40 as of December 1, 2012.
- k. Applicants must be in good physical and mental health.
- l. Applicants have not received compulsory education in Japan for more than 3 years.
- m. Applicants must not be scheduled to come to Japan for study or training under other programs, at the time of participation in the program.
- n. Applicants must be nationals of a country that has diplomatic relations with Japan. (※Taiwanese are eligible to apply for this program.)

Description of the Program

(1) Two-month course

This course focuses on general Japanese-language proficiency and aims to assist participants improve speaking, hearing, reading, and writing skills. Optional lessons are also offered to meet individual Japanese-language needs for specialized work purposes and academic research activities.

Moreover, this course includes some activities for enhancing participants' understanding of Japanese society, such as social events with the local community, field trips, etc.

This program is primarily a language course for participants requiring Japanese-language proficiency for specialized work and research activities. Education in any particular field of study is not an intended part of the curriculum.

(2) Six-month course

This course focuses on Japanese-language proficiency necessary for specialized work or research activities, and aims to assist participants acquire Japanese-language skills necessary to collect and present information in their major fields and network with people in their fields.

This course also enables participants to carry out various kinds of activities such as visits to other institutions, interviewing professionals, etc. Through these activities participants are expected to develop practical Japanese-language skills.

Hence it is essential for participants to have a specific and concrete theme of their work/study/research and to be independent and willing enough to design and plan their major field-related activities to be carried out outside JFJLI, Kansai.

Moreover, this course includes some activities for enhancing participants' understanding of Japanese society, such as social events with the local community, field trips, etc. Visits to other institutions will also be planned according to the interests of individual participants.

This program is primarily a language course for participants requiring Japanese-language proficiency for specialized work and research activities. Education in any particular field of study is not an intended part of the curriculum.

Number of Participants for FY 2012 73 out of 126 applications

- (1) Two-month course: 42 participants
- (2) Six-month course: 31 participants

Screening Process

- (1) In the screening process, comprehensive consideration will be made of such factor as: applicants' current Japanese-language proficiency, Japanese-language training needs, achievements and content of their work and research, future possibility of their success, and applicants' aptitude to acquire Japanese-language for

research and specific work purposes.

- (2) In order to develop and encourage Japanese studies and exchanges between Japan and applicants' nations, priority will be given to the following applicants in the screening process.
- (3) In the two-month course, priority will be given to the following applicants.
 - a. Specialists who have made outstanding achievements in their specific fields (especially in social sciences) and are willing to newly expand their study to Japan-related themes, and
 - b. Individuals (not only researchers and postgraduate students but also full-time librarians and full-time curators) who have no experience of studying or living in Japan.
- (4) In the six-month course, priority will be given to the following applicants.
 - a. Specialists who are currently engaged in their profession,
 - b. Postgraduate students who have a specific and concrete theme in their study and plan to take a job related to Japanese studies, and
 - c. Students officially registered in a Doctor's course of a graduate school.
- (5) Applications related to major cultural exchange events announced by the Ministry of Foreign Affairs of Japan will be given higher priority.
- (6) In the view of "ripple" effect, priority will also be given to applicants with affiliations to major institutions of advanced education, research organizations or public sector organizations, etc.

Remarks Participants are not permitted to be accompanied by family members.

Application Deadline December 3, 2012

Notification of Results April 2013

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Japanese Studies Overseas and Intellectual Exchange

1 Japanese Studies Overseas

Application Form: **RJS-FW**

Japan Foundation Japanese Studies Fellowship Program

Section in Charge: Japanese Studies and Intellectual Exchange Department

This program provides support to preeminent foreign scholars in Japanese studies to provide opportunities to conduct research in Japan with the aim of promoting Japanese studies overseas. Experts in the fields of natural science, medical science, and engineering are excluded.

There are three subcategories as follows.

[Scholars and Researchers (Long-Term)]
Applicants Scholars and researchers conducting research related to Japan (comparative research included) in the humanities and social sciences.

Duration 2 (60 days) to 12 months

[Scholars and Researchers (Short-Term)]
Applicants Scholars and researchers conducting research related to Japan (comparative research included) in the humanities and social sciences, whose projects require them to travel to Japan to carry out research, gather materials, etc., intensively over a short period of time.

Duration 21 to 59 days

[Doctoral Candidates]
Applicants Ph.D. candidates, conducting research related to Japan (comparative research included) in the humanities and social sciences, who, in principle, have completed (or will have completed by the beginning of the Fellowship) the necessary course work, and find it necessary to visit Japan to complete their dissertations.

Duration 4 to 14 months (4 to 12 months for U.S. applicants)

Eligibility of Applicants Applicants should fulfill all the following conditions:

- (1) Applicant must be a national/permanent resident of a country that has diplomatic relations with Japan.
 ※ Taiwanese applicants, including permanent resident of Taiwan, are eligible to apply for "Scholars and Researchers (Long-Term)" or "Doctoral Candidates."
- (2) Previous recipients of the Japan Foundation fellowships, such as the Japanese Studies Fellowships or Abe Fellowships, etc., are eligible to reapply only if, on April 1 2013, a full three years has elapsed since completing their most recent fellowships. However, previous "Scholars and Researchers (Short-Term)" Fellows are eligible to reapply only if, on April 1, 2013, one full year has elapsed since completing their most recent fellowships.
- (3) Applicants who have been in Japan continuously for more than a year dating back from April 1, 2013 are excluded.
- (4) Applicants must have advanced proficiency in either Japanese or English to research and communicate.
- (5) At the time of submitting an application, an advisor (to provide guidance) must be secured (except for "Scholars and Researchers (Short-Term)").
- (6) Undergraduates, students undertaking a Masters course, basic training in Japanese language, technical skills and development of Japanese-language teaching materials, as well as training in the fields of art and traditional culture (e.g., tea ceremony, flower arrangement, etc.) are excluded.
- (7) Program duration: shorter or longer periods than shown above are not allowed.

Benefits Round-trip discount economy-class airfare (most direct and economical ticket)
 Maintenance Allowance and other allowances
 Insurance

Number of Fellowships Approximately 150 (155 out of 445 applications for FY 2012)

Screening Guidelines

- (1) Applicants who have received the Japan Foundation fellowships twice or more in the past will be given a lower priority.
- (2) Applications from mid-career/younger researchers are especially welcome.
- (3) In selecting applications, some consideration will be given to regional/country/institutional balance.

Application Deadline December 3, 2012

(Applicants who hold U.S. citizenship or permanent residency: November 1, 2012)

Notification of Result Late April 2013

2 Intellectual Exchange

Application Form: **RIE-RC**

2-(1) Intellectual Exchange Conferences

Section in Charge: Japanese Studies and Intellectual Exchange Department

This program is designed to strengthen intellectual exchange between Japan and other countries, and to fortify Japan's intellectual contribution in the world by supporting dialogue on regionally or globally shared issues as well as on a key priority in the world.

Eligibility Non-profit organizations (e.g., universities, research institutes, NGO/NPOs) are eligible to apply, excluding U.S.. Applications from individuals will not be accepted.

Eligible Projects Projects such as international conferences, symposia, seminars, workshops, etc., that tackle commonly shared issues regionally and globally, and that deepen mutual understanding and establish closer relationships between Japan and other countries. This program is not limited to bilateral dialogue, and projects with participants from multiple countries, including Japan, are eligible.

This year's program has the following non-exclusive priority areas:

- (1) Sharing of precise information and experiences on the Great East Japan Earthquake, disaster-prevention, revitalization, and disaster-proof society
- (2) Globally shared issues such as follows:
 - Decreasing birthrate and aging population
 - Environment, energy and culture
 - Science and technology, and its influence on society
 - Understanding on cultural diversity and multicultural society
 - Democracy and governance
 - Role of culture in diplomacy and international relations

In addition, special attention will also be given to proposals attempting to broaden and/or enrich the areas of Japanese studies through comparative and interdisciplinary approaches.

Duration Projects should be implemented and completed between April 1, 2013 and March 31, 2014.

Grant Coverage (1) Traveling expenses (international airfares, domestic transportation, board, lodging and per-diem allowance)
 (2) Honoraria (for paper presenters, lecturers, interpreters and assistants)
 (3) Other expenses (conference materials, publication of reports, venue and equipment rental, and public relations)

Number of Grants for FY 2012 76 out of 164 applications

Screening Criteria

Projects will be evaluated highly if they aim to effectively and widely disseminate outcomes to the public and

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projects where Japan's own experience, expertise and human resources are expected to be fully capitalized. As a general rule, higher priority is given to projects which fulfill the following points. However, depending on the quality of the proposal itself, grants may be awarded to projects even if they fulfill only some (but not all) of these points.

- (1) Multilateral projects: Projects that include participants from multiple countries.
- (2) Multisectoral projects: Projects that include participants from a variety of sectors such as academics, policy-makers, community or non-governmental organizations.
- (3) Interdisciplinary projects: Projects that aim to bridge disciplinary boundaries and thereby contribute to the expansion and development of an extensive intellectual network. In particular, projects which include participants of the next generation.

Application Deadline December 3, 2012

Notification of Result Late April 2013

Application Form: **RIE-RC**

2-(2) Grant for International Exchange by Youth and Community Leaders

Section in Charge: Japanese Studies and Intellectual Exchange Department

This program supports projects that promote international cultural exchange by a participatory approach, that lead to develop human resources at the grass-root level, and that contribute to revitalize local communities through international collaborative activities.

Eligibility Non-profit organizations in Japan. Applications from individuals will not be accepted.

Eligible Projects Projects such as international dialogue/exchange that are initiated by a group of citizens/youth, a community based group, NPO, etc., based in Japan.

Grant Coverage Traveling expenses (international airfares/ship fares, domestic transportation, board, lodging and per-diem allowance)

Number of Grants for FY 2012 30 out of 65 applications

Screening Criteria Higher priority will be given to projects which satisfy the following conditions:

- (1) Projects that promote international cultural exchange and participation in cultural promotion by Japanese citizens, especially youth and community members.
- (2) Projects that promote establishment of grass-root level international cultural exchange and development of human capital resources.
- (3) For projects involving community members, projects that contribute to international promotion by the local community and local revitalization.

Application Deadline

[1st Round] December 3, 2012

(For projects implemented and completed between April 1, 2013 and March 31, 2014.)

[2nd Round] May 7, 2013

(For projects implemented and completed between August 1, 2013 and March 31, 2014.)

Notification of Result

[1st Round] Early April 2013

[2nd Round] Early July 2013

3 The Japan Foundation Center for Global Partnership

MISSION

To promote collaboration between Japan and the United States with the goal of fulfilling shared global responsibilities and contributing to improvements in the world's welfare.

To enhance dialogue and interchange between Japanese and U.S. citizens on a wide range of issues, thereby improving bilateral relations.

OVERVIEW

The Center for Global Partnership (CGP) was established within the Japan Foundation in April 1991.

To carry out its mission, CGP operates grant programs as well as self-initiated projects and fellowships.

CGP supports an array of institutions and individuals, including nonprofit organizations, universities, policymakers, scholars and educators, and believes in the power of broad-based, multi-channel approaches to effect positive change.

Further details can be obtained from either the Japan Foundation Center for Global Partnership's Tokyo or New York office. Also, for details regarding CGP's grant program, see the "CGP Grant Program Application Guidelines" available for download from the website.

English websites:

CGP Tokyo Office: <http://www.jpff.go.jp/cgp/e/index.html>

CGP New York Office: <http://www.cgp.org>

3-(1) CGP Grant Program

Section in Charge: Center for Global Partnership

This program supports non-profit organizations in either the U.S. or Japan. Projects should fulfill at least one of the following goals: to strengthen US-Japan networks; to explore solutions to global and/or local issues through dialogue; to foster understanding of Japan in the U.S..

[Category 1 Policy-oriented projects]

CGP supports policy-oriented projects conducted by an array of U.S. and Japanese institutions (including non-profit organizations, universities, and think-tanks). These projects explore contemporary issues common to countries and/or local communities and involve cooperation among academics, practitioners, civil servants, and civil society organizations.

[Category 2 Projects to promote the understanding of Japan and networking]

* Applications from U.S. organizations only

CGP supports projects aimed to promote the understanding of Japan at the local level as well as to foster networking and mutual understanding among the civil society sectors of Japan and the U.S.

Eligibility

[Category 1] Proposals are accepted from non-profit organizations in either the U.S. or Japan. U.S. organizations must have 501(c)(3) status.

[Category 2] Proposals are only accepted from U.S. non-profit organizations. Organizations must have 501(c)(3) status.

Eligible Projects [Category 1 Policy-oriented projects]

U.S.-Japan collaborative projects which incorporate one or both of the following formats:

- Fostering dialogue among diverse stakeholders to formulate solutions for a more peaceful, stable, and equitable global order.
- Promoting partnerships among a broad range of segments of societies, (both domestic and international) aiming to overcome the challenges of globalization facing communities worldwide.

Please note, CGP welcomes proposals that incorporate a wide range of creative approaches consistent with the above-mentioned formats. The following are some examples of dialogue and partnership topics:

- Disaster recovery and prevention after the Great East Japan Earthquake;
- Methods of addressing the crises of individuals and communities as a result of conflict, man-made and

- natural disasters, infectious diseases, etc.;
- Reforming the international financial order;
- Innovative and creative measures for regional development and urban regeneration issues;
- The transnational movements of individuals and the resulting impact and issues on communities;
- Changing demographics, such as falling birthrates and aging populations, the resulting impact on communities;
- Exploration of a suitable energy mix including renewable energy;
- Strategies to achieve good governance in democracies.

[Category 2 Projects to promote the understanding of Japan and networking]

U.S.-Japan networking and outreach projects that fall into one of the following:

- Establishing national and/or regional networks in the field of U.S.-Japan exchange and outreach;
- Promoting and supporting U.S.-Japan exchange and outreach activities by national and/or regional centers or their member organizations;
- Fostering the next generation of leaders for U.S.-Japan exchange and outreach through trainings, exchange, conferences and teacher workshops. Also, projects that conduct educational outreach on Japan, including but not limited to development of curricula or teaching materials, etc.;
- Supporting Japan's disaster recovery and prevention efforts through exchange, networking, and information sharing between nonprofit organizations in the U.S. and Japan.

Screening Criteria (Project requirements and priorities)

[Category 1 Policy-oriented projects]

Requirements:

- U.S. applicants must fully engage Japan-based collaborative partner(s). Japanese applicants must fully engage U.S.-based collaborative partner(s);
- Contemporary policy-oriented topics relevant to both the United States and Japan;
- Clear and concrete articulation of project designs including methodology, participants, events and structures, goals and outcomes of the project;
- Ideas and participants that comprise a broad range of viewpoints;
- Each year must include at least one event such as a symposium, conference or workshop;
- Dissemination plans for project outcomes. These outcomes include publications, academic papers, etc.;
- A minimum of twenty percent (20%) of the total project budget must be secured from sources other than CGP such as the applying institution or other foundations.

Priorities:

- Projects that have a strong dissemination component so that the outcomes are widely shared among domestic and international communities;
- Projects that include participation of individuals from countries other than the U.S. and Japan, especially Asian countries, which are important to the process of resolving global challenges;

Moreover, within the mandate of enhancing Japan-U.S. collaboration, priority is also given to projects with:

- Results that are shared and widely disseminated, and that contribute effectively to the existing body of knowledge and/or shape policy;
- Long-term commitment to the issues;
- Innovative concepts or approaches to engaging the project topic;
- Participants that reflect diversity in ethnicity, gender, and geography.

[Category 2 Projects to promote the understanding of Japan and networking]

Requirements:

- Clear and concrete articulation of project designs including methodology, participants, events and structures, goals and outcomes of the project;
- Ideas and participants that comprise a broad range of viewpoints;
- Each year must include at least one event such as a symposium, conference or workshop;
- Dissemination plans for project outcomes;
- A minimum of twenty percent (20%) of the total project budget must be secured from sources other than CGP such as the applying institution or other foundations.

Priorities:

- Projects that demonstrate national and/or regional tangible outcome and impact;

- Projects that demonstrate a good dissemination plan, innovativeness, sustainability, mid- and long-term vision and approach;
- Applications that target the underserved areas of the Midwest, South, and Mountain states.

Grant Coverage Personnel and honoraria, travel costs (international and domestic transportation), per diem (hotels and meals), conference costs (room rentals, interpretation, etc.), report and publication costs (printing, bookbinding, translation, etc.).

Number of Grants for FY 2011 16

Application Deadline December 3, 2012 (for projects beginning between April 2013 and March 2014)

Prior to a full proposal, CGP requires the submission, via e-mail, of concept papers of approximately 3 pages in length no later than October 1, 2012.

Notification of Results April 2013

3-(2) Japan Outreach Initiative (JOI)

Section in Charge: Center for Global Partnership

This program aims to promote understanding and awareness of Japan in regions of the United States with relatively few Japan-related activities and opportunities for exchange. This program aims to nurture new leaders in the field of grass-roots exchange. Participants include Japanese individuals (placed mainly in the southern and midwestern U.S.) who will become outreach coordinators at organizations with outreach programs such as Japan-America Societies and universities. Coordinators provide information about Japanese culture, society, everyday life, and language in local community settings and organize activities that foster interactions between the United States and Japan.

Example of Activities

- (1) Presentations on Japanese culture and society given to schools, colleges, and the community.
- (2) Organizing or coordinating a Japan Festival based on a Japanese holiday, event, or custom.
- (3) Organizing or coordinating lectures or discussion programs on traditional and current Japanese culture and society.
- (4) Facilitating and developing exchange activities between the local community and Japan.

Duration Two years

Assistance A US\$1,280 monthly stipend, round-trip air tickets, and housing, etc. are provided.

Number of Coordinators for FY 2012 3

Application Deadline January 7, 2013

Notification of Results Late March 2013

Administration This program is administered jointly by CGP and The Lurasian Institution. For further details and application materials, please contact:

The Lurasian Institution (Tokyo Office)
 5-5-17 Shimomeguro, Meguro-ku, Tokyo 153-0064 Japan
 TEL: 03-3712-6176 FAX: 03-3712-8975
 URL: <http://www.lurasian.org/joi>
 E-mail: joi@lurasian.org

Application Form: **IC-NS****(1) Granting the Use of the Name of the Japan Foundation as a Supporter**Section in Charge: The section most closely related to the contents of the proposed project
(General inquiries: Japan Foundation Information Center)

The Japan Foundation supports cultural projects that contribute to the promotion of international cultural exchange, by granting the use of its name as a supporter. Application form (IC-NS) and attachments should be received at least four weeks prior to the beginning date of the proposed project.

(2) Designated Donations ProgramDivision in Charge: **Budget and Finance Division**

The Japan Foundation receives donations from domestic corporations and individuals that are intending to support an international cultural exchange project in Japan and overseas, and then provides the amount as a grant for the designated project.

Since the Japan Foundation is authorized as a Designated Public Benefit Organization or *Tokutei Koeki Zoshin Hojin* in Japanese tax laws, the corporations and individuals are eligible to receive tax benefits for their donations.

Note

- (1) Applicants, projects and grantees need to fulfill prescribed requirements. For details of this program including these requirements, please refer to "Designated Donation Program Guidelines". The contents of "Designated Donation Program Guidelines" are available on our website (<http://www.jpf.go.jp/e/about/donation/index.html>), or the Budget and Finance Division can send details by post on request.
- (2) After reading through the "Designated Donation Program Guidelines", please contact the Budget and Finance Division directly and confirm the eligibility, requirements, etc., prior to submitting a draft application.
- (3) The acceptability of donations shall be decided after referring to the Screening Committee (consisting of outside specialists).
- (4) The Japan Foundation does not intermediate or canvass organizations to solicit donations to any specific project.

Deadlines of Draft Application, Application Form and Timing of Notices of Results**[2nd screening round of FY 2012]**

Deadline of Draft Application: September 3, 2012
 Deadline of Application form: October 1, 2012
 Timing of notices of results: Late November 2012

[3rd screening round of FY 2012]

Deadline of Draft Application: January 4, 2013
 Deadline of Application form: February 1, 2013
 Timing of notices of results: Late March 2013

[1st screening round of FY 2013]

Deadline of Draft Application: May 1, 2013
 Deadline of Application form: June 3, 2013
 Timing of notices of results: Late July 2013

※For detailed information about the application deadlines after the second screening round of FY 2013, please contact the Budget and Finance Division.

※Draft application must be submitted one month prior to the Application Deadlines.

The Japan Foundation Domestic Offices

(As of August 2012)

The Japan Foundation Headquarters

4-4-1 Yotsuya, Shinjuku-ku Tokyo 160-0004, Japan <http://www.jpf.go.jp/e/>

Tel: 03-5369-6075 Fax: 03-5369-6044 (JFIC)

The Japan Foundation Japanese-Language Institute, Urawa

5-6-36 Kita Urawa, Urawa-ku Saitama city, Saitama 330-0074, Japan <http://www.jpf.go.jp/e/urawa/>

Tel: 048-834-1180 Fax: 048-834-1170

The Japan Foundation Japanese-Language Institute, Kansai

3-14 Rinku Port Kita, Tajiri-cho, Sennan-gun, Osaka 598-0093, Japan <http://www.jfkf.jp/>

Tel: 072-490-2600 Fax: 072-490-2800

Kyoto Office

3rd Floor, Kyoto International Community House 2-1 Torii-cho, Awataguchi, Sakyo-ku Kyoto, 606-8436 Japan

Tel: 075-762-1136 Fax: 075-762-1137

Contacts for Programs (within Japan)

*Prospective applicants outside Japan should contact the nearest Japan Foundation office, or the nearest Embassy or Consulate-General of Japan when there is no regional Japan Foundation office in the country.

I Arts and Cultural Exchange

Arts and Culture Dept.	Fax: 03-5369-6038	
Planning and Coordination Section	Tel: 03-5369-6060	E-mail: q_dacs_2013@jpf.go.jp
Americas Section	Tel: 03-5369-6061	(only for "Grant Program for Dispatching
Asia and Oceania Section	Tel: 03-5369-6062	Artists and Cultural Specialists")
Europe, Middle East and Africa Section	Tel: 03-5369-6063	

II Japanese-Language Education Overseas

Teacher and Institutional Support Dept.	Fax: 03-5369-6040	
Sakura Network Section	Tel: 03-5369-6067	E-mail: sakura_grant@jpf.go.jp
Japanese-Language Institute, Urawa	Fax: 048-834-1170	
Teachers Training Section	Tel: 048-834-1181~2	E-mail: urawakensyu@jpf.go.jp
Learners' Support Dept.		
Japanese-Language Institute, Kansai	Fax: 072-490-2801	
Educational Training Section	Tel: 072-490-2601~2	

III Japanese Studies Overseas and Intellectual Exchange

Japanese Studies and Intellectual Exchange Dept.	Fax: 03-5369-6041	
Planning and Coordination Section	Tel: 03-5369-6069	E-mail: chiteki@jpf.go.jp
Americas Section	Tel: 03-5369-6069	
Asia and Oceania Section	Tel: 03-5369-6070	
Europe, Middle East and Africa Section	Tel: 03-5369-6071	
Center for Global Partnership	Fax: 03-5369-6042	E-mail: cgpinfo@jpf.go.jp
	Tel: 03-5369-6072	

IV Other

Japan Foundation Information Center (JFIC)	Fax: 03-5369-6044	
	Tel: 03-5369-6075	
Financial Affairs Dept.	Fax: 03-5369-6034	
Budget and Finance Div.	Tel: 03-5369-6054	E-mail: kifu@jpf.go.jp

The Japan Foundation Overseas Offices

(As of August 2012)

Korea	The Japan Foundation, Seoul Vertigo Tower 2 & 3F, Yonseiro 8-1, Seodaemun-gu, Seoul 120-833, Korea http://www.jpfor.kr/ Contact HP: http://www.jpfor.kr/contact/contact.html	(TEL) 82-2-397-2820 (FAX) 82-2-397-2830
China	The Japan Foundation, Beijing #301, 3F SK Tower Beijing, No. 6 Jia Jianguomenwai Avenue, Chaoyang District, Beijing, 100022 China http://www.jpfbj.cn/ E-mail: jpfbj@jpfbj.cn	(TEL) 86-10-8567-9511 (FAX) 86-10-8567-9075
Indonesia	The Japan Foundation, Jakarta Summitmas I, 2-3F Jalan Jenderal Sudirman, Kav. 61-62 Jakarta Selatan 12190, Indonesia http://www.jpfor.id/	(TEL) 62-21-520-1266 (FAX) 62-21-525-1750
Thailand	The Japan Foundation, Bangkok Serm-Mit Tower, 10F 159 Sukhumvit 21 (Asoke Road), Bangkok 10110, Thailand http://www.jfbkk.or.th/	(TEL) 66-2-260-8560~8564 (FAX) 66-2-260-8565
Philippines	The Japan Foundation, Manila 23F, Pacific Star Bldg., Sen. Gil J. Puyat Avenue, corner Makati Avenue, Makati City, Metro Manila 1226, Philippines http://www.jfmo.org.ph/ E-mail: email@jfmo.org.ph	(TEL) 63-2-811-6155~6158 (FAX) 63-2-811-6153
Vietnam	The Japan Foundation Center for Cultural Exchange in Vietnam No. 27 Quang Trung Street, Hoan Kiem District, Hanoi, Vietnam http://www.jpfor.org.vn/	(TEL) 84-4-3944-7419/7420 (FAX) 84-4-3944-7418
Malaysia	The Japan Foundation, Kuala Lumpur 18th Floor, Northpoint Block B, Mid-Valley City, No. 1, Medan Syed Putra, 59200, Kuala Lumpur, Malaysia http://www.jfkl.org.my/ E-mail: jpcc@jfkl.org.my	(TEL) 60-3-2284-6228 (FAX) 60-3-2287-5859
India	The Japan Foundation, New Delhi 5-A, Ring Road, Lajpat Nagar-IV, New Delhi, 110024, India http://www.jfindia.org.in/ E-mail: query@jfindia.org.in	(TEL) 91-11-2644-2967/2968 (FAX) 91-11-2644-2969
Australia	The Japan Foundation, Sydney Shop 23, Level 1, Chifley Plaza, 2 Chifley Square, Sydney, NSW 2000, Australia http://www.jpfor.org.au/	(TEL) 61-2-8239-0055 (FAX) 61-2-9222-2168
Canada	The Japan Foundation, Toronto 131 Bloor Street West, Suite 213 Toronto, Ontario, M5S 1R1, Canada http://www.jftor.org/ E-mail: info@jftor.org	(TEL) 1-416-966-1600 (FAX) 1-416-966-9773

U.S.A.	The Japan Foundation, New York 152 West 57th Street, 17F New York, NY 10019, U.S.A. http://www.jfny.org/ E-mail: info@jfny.org	(TEL) 1-212-489-0299 (FAX) 1-212-489-0409
U.S.A.	The Japan Foundation Center for Global Partnership NY 152 West 57th Street, 17F New York, NY 10019, U.S.A. http://www.cgpn.org/ E-mail: info@cgpn.org	(TEL) 1-212-489-1255 (FAX) 1-212-489-1344
U.S.A.	The Japan Foundation, Los Angeles 5700 Wilshire Boulevard, Suite 100, Los Angeles, CA 90036, U.S.A. http://www.jflalc.org/ E-mail: jflainfo@jflalc.org	(TEL) 1-323-761-7510 (FAX) 1-323-761-7517
Mexico	The Japan Foundation, Mexico Av. Ejército Nacional No. 418, Int. 207, Col. Chapultepec Morales, C.P. 11570, México, D.F., México http://www.fjmex.org/ E-mail: fundacionjapon@fjmex.org	(TEL) 52-55-5254-8506 (FAX) 52-55-5254-8521
Brazil	The Japan Foundation, São Paulo Avenida Paulista 37, 2º andar Paraíso CEP 01311-902, São Paulo, SP, Brasil http://www.fjisp.org.br/ E-mail: jpn@fjisp.org.br	(TEL) 55-11-3141-0843/0110 (FAX) 55-11-3266-3562
Italy	Istituto Giapponese di Cultura (The Japan Cultural Institute in Rome (The Japan Foundation)) Via Antonio Gramsci 74, 00197 Roma, Italy http://www.jfroma.it/ E-mail: info@jfroma.it	(TEL) 39-06-322-4754/4794 (FAX) 39-06-322-2165
U.K.	The Japan Foundation, London Russell Square House 6F, 10-12 Russell Square, London WC1B 5EH, United Kingdom http://www.jpf.org.uk/ E-mail: info@jpf.org.uk info.language@jpf.org.uk	(TEL) 44-20-7436-6695/6698 (FAX) 44-20-7323-4888
Spain	The Japan Foundation, Madrid Calle Almagro 5, 4a planta, 28010 Madrid, Spain http://www.fundacionjapon.es/	(TEL) 34-91-310-1538 (FAX) 34-91-308-7314
Germany	Japanisches Kulturinstitut (The Japan Cultural Institute in Cologne (The Japan Foundation)) Universitätsstrasse 98, 50674 Köln, Germany http://www.jki.de/ E-mail: jfco@jki.de	(TEL) 49-221-9405580 (FAX) 49-221-9405589
France	Maison de la culture du Japon à Paris (The Japan Cultural Institute in Paris (The Japan Foundation)) 101 bis, quai Branly, 75740 Paris Cedex 15, France http://www.mcjp.fr/ E-mail: contact@mcjp.asso.fr	(TEL) 33-1-4437-9500 (FAX) 33-1-4437-9515

Hungary	The Japan Foundation, Budapest Oktogon Ház 2F, 1062 Budapest, Aradi u. 8-10, Hungary http://www.jfbp.org.hu/ E-mail: info@japanalapitvany.hu	(TEL) 36-1-214-0775/0776 (FAX) 36-1-214-0778
Russia	The Japanese Culture Department “Japan Foundation” of the All-Russia State Library for Foreign Literature 4th Floor, Nikoloyamskaya Street, 1, Moscow, Russian Federation, 109189 http://www.jpfmw.ru/ E-mail: info@jpfmw.org	(TEL) 7-495-626-5583/5585 (FAX) 7-495-626-5568
Egypt	The Japan Foundation, Cairo 5th Floor, Cairo Center Building, 106 Kasr Al-Aini Street, Garden City, Cairo, Arab Republic of Egypt http://www.jfcairo.org/ E-mail: info@jfcairo.org	(TEL) 20-2-2794-9431/9719 (FAX) 20-2-2794-9085

Interchange Association, Japan

Tokyo headquarters	7th Floor, Aobaroppongi Bldg., 3-16-33, Roppongi, Minato-ku, Tokyo 106-0032 http://www.koryu.or.jp/	(TEL) 03-5573-2600 (FAX) 03-5573-2601
Taipei office	Tung Tai BLD., 28 Ching Cheng st., Taipei 10547 http://www.koryu.or.jp/taipei/	(TEL) 886-2-2713-8000 (FAX) 886-2-2713-8787

How to Know the Japan Foundation and its Activities

Online Information Sources

The official website of the Japan Foundation provides a wide range of useful information including the Japan Foundation programs, upcoming events, program guidelines, annual report, useful materials for Japanese-language education, reports from past research projects, and links to the websites of our overseas offices.

- Japan Foundation Official Website ➡ www.jpf.go.jp/e/
- To subscribe the Japan Foundation E-mail Magazine
➡ Japan Foundation Official Website → E-mail Magazine
- Japan Foundation Official Blog ➡ d.hatena.ne.jp/japanfoundation/
- Twitter ➡ [@japanfoundation](https://twitter.com/japanfoundation)
- facebook ➡ [/JapanFoundation/](https://www.facebook.com/JapanFoundation/)

Web magazine "Wochi Kochi Magazine"

➡ www.wochikochi.jp/english/

"Wochi Kochi Magazine", relaunched as a web magazine in August 2010 succeeding "Wochi Kochi", a periodical magazine dedicated for international cultural exchange in the form of booklet, features a cover story every month and serves as a door to a variety of reports and resources, including a digital archive of past articles.

The Japan Foundation Information Center (JFIC)

The JFIC, which is located on the first and second floors of the Japan Foundation headquarters, is an information center that consists of a library to maintain valuable information and materials on international cultural exchange and Japanese culture, and event spaces for cultural and intellectual programs.

The collection of the Library includes approximately 36,000 books, periodicals, audio/visual materials, catalogues, reports, media coverage on the programs organized by the Japan Foundation, database and others offered to the public. In addition, some of the publications by the Japan Foundation and the brochures of exhibitions organized by the Japan Foundation are also available at the JFIC Shop.

Open: 10 : 00 a.m. to 7 : 00 p.m., Monday to Friday (JFIC Shop closes at 6 : 00 p.m.)

Contact: Tel 03-5369-6086 / E-mail Lib@jpf.go.jp

Closed: Saturdays, Sundays, national holidays, the last day of every month, the Year-End and New Year holidays and library inventory periods

* There may be a case of temporary closing for any reason. Please check the library schedule on our official website before your visit.

Detailed information on seminars, symposiums and other cultural and intellectual exchange programs held at the JFIC event spaces will be provided through our website and E-mail magazines.

The Japan Foundation

Program Guidelines

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